

MINUTES OF OPEN MEETING

BOARD OF EDUCATION

**PUTNAM VALLEY CENTRAL SCHOOL DISTRICT
146 PEEKSKILL HOLLOW ROAD
PUTNAM VALLEY, NEW YORK 10579**

**TIME:
7:00pm**

Type of Meeting: Business Meeting

Date: Nov. 17, 2011

No. of Pages: 5

BOARD OF EDUCATION: President Valerie Fitzgerald **PRESENT**
Vice President Guy Cohen
Trustee Joseph Ferraro
Trustee David Spittal

Trustee Jeanine Rufo (Notified of Mtg.--
Absent from public portion of meeting.
Arrived at 8pm and attended Executive
Session)

ADMINISTRATORS: Dr. Barbara Fuchs, Superintendent of Schools
Paul Lee, Asst. Supt. for Business & Finance
Doug Judson, Supervisor of Operations, Transportation & Maintenance

OTHERS: Maureen Bellino, District Clerk
Dan Mahoney, Videographer
Approximately 3 members of the public/staff.

The meeting was opened by Ms. Fitzgerald at 7:02pm with the Pledge
of Allegiance.

CONVENE MEETING

Ms. Fitzgerald asked for a motion to approve the minutes of the
Business Meeting of October 27, 2011.

On motion by Mr. Ferraro, seconded by Mr. Cohen, the minutes of the Business meeting of October 27, 2011 were adopted. Motion carried unanimously.

APPROVE MINUTES
#127/12

ANNOUNCEMENTS OF GENERAL INTEREST

Dr Fuchs summarized the role of the Budget Advisory Committee and provided an explanation of the 2% budget tax cap. Dr. Fuchs noted the next meeting of the Budget Advisory Committee would be on December 15 at 6:30pm in the High School library classroom. She also reported that the committee would be asked to provide suggestions for decreasing the District's expenditures by \$1,300,000, which is necessary to bring the District's budget amount to within the mandated 2% tax cap.

Mr. Lee presented a synopsis of his presentation to the Budget Advisory Committee on November 15, 2011. Mr. Lee also explained the process if the budget does not pass when presented to the voters of the community. He also included information on what a rollover budget would look like. The presentation included the proposed salary expense information for District staff and expenses for health insurance and retirement. Mr. Lee also gave information on the budgetary expenses for special education tuitions and services and possible ways to address the increase in the budget. (Presentation attached to the official minutes of this meeting on file in the District Office.)

Mr. Spittal noted that the 2% tax cap could be used to get some clarity for the upcoming budget years knowing the upcoming revenue. He noted that a five-year plan should be developed based on this information. Mr. Cohen noted that one issue with regard to a five-year plan is that the aid from the state is never known until late in the process usually after the budget is voted on. He also noted that the part that is not known is the contribution to the District's local BOCES for their potential capital projects. Mr. Ferraro noted that the main unknown is the contribution from the state with regard to any proposed budget. A reduction in state aid could force issues with regard to the amount anticipated.

Dr. Fuchs noted that at this evening's meeting the Board would be re-adopting the existing District policies. It was noted that these policies can be added to, deleted or modified during the school year. She also noted that the action plans for all the goals were available on the District's website. Dr. Fuchs reported that the District experienced a power outage at approximately 1pm on November 16. NYS Electric and Gas had reported an expected restoration time of 4pm. Dr. Fuchs explained the process of having an early dismissal and reminded parents to make plans for unexpected emergency school closures. She also explained a situation with visible smoke at the Elementary School during the gym show on Wednesday, November 16. Mr. Judson noted that the volunteer fire department asked to use the old transportation office to practice their smoke rescue drill. The Elementary School administration was not aware there would be a fire truck and smoke visible at the school. Mr. Judson apologized for this oversight and noted plans were being made to ensure that this type of situation would not happen again.

Dr. Fuchs reported that the ELA/Math assessments (through Acuity) were administered during the week and that the Elementary School administration reported that it was very successful. Dr. Fuchs noted that work with the teachers would continue including showing them the reports that will be generated regarding their curriculum instruction after the students complete the assessments. She also noted that the schools would be closed to students the day before Thanksgiving, but the teachers would be in attendance at a Superintendent's Conference Day. She reported that the teachers will be continuing their work in aligning their curriculum with the common core standards.

The student representatives were not present so there was no report.

The PTA/PTSA representative, Mrs. Jeannie Denike, reported that PTSA's annual auction would be held on Friday, November 18. Mr. Gerry Micera, the High School chorus teacher, has volunteered to be the event's auctioneer. She noted that there is a \$5 admission fee (or the donation of an item to auction) and the event will include door prizes, a live auction, silent auction, wine wall, a pasta dinner and desserts. She reported that the PTA's Middle School book fair begins on November 28 and will conclude on December 2 and that the Elementary School book fair continues through November 18. Ms. Denike announced that the "Holiday Read" will take place on December 10 at the Elementary School.

Ms. Fitzgerald asked for comments on any agenda items. There were no comments and the Board moved into the New Business.

On motion by Mr. Ferraro, seconded by Mr. Spittal, it was resolved, whereas, the Board of Education of the Putnam Valley Central School District has adopted certain resolutions for the proper administration of the School District which have been incorporated as the official District policies;

RE-ADOPTION OF
DISTRICT POLICIES
#128/12

Therefore it was resolved, that the Board of Education adopts all policies noted in Section 0000 through Section 9000 as appears on the District's website and available in the District Office, including the Code of Conduct, and that such policies be considered the official policies of the Board of Education for the 2011-2012 school year;

Be it further resolved, that the Board of Education may at any time during the school year, add to, delete or modify any policy contained within the aforementioned official District policy series.

Motion carried 4-0.

APPROVE
PERSONNEL ACTIONS
#129/12

On motion by Mr. Spittal, seconded by Mr. Cohen, it was resolved, upon recommendation of the Superintendent of Schools, to approve personnel actions as per Document #45/12 attached to the agenda and official minutes of this meeting on file in the District Office. Motion carried 4-0.

Mr. Cohen noted that the personnel actions were for stipends for coaches who had extended fall seasons due to sectional play.

APPOINT
ADDITIONAL MEMBERS
BUDGET ADVISORY
COMMITTEE
#130/12

On motion by Mr. Cohen, seconded by Mr. Ferraro, it was resolved, on recommendation of the Superintendent of Schools, to appoint Diane Liscia and Laura Hirsch as members of the 2012-13 Budget Advisory Committee. Motion carried 4-0.

APPROVE
CSE/CPSE PLACEMENTS
#131/12

On motion by Mr. Ferraro, seconded by Mr. Spittal, it was resolved, on recommendation of the Superintendent of Schools, to approve CSE/CPSE placements as per Document #46/12 attached to the agenda and official minutes of this meeting. Motion carried 4-0.

Ms. Fitzgerald asked for comments from the Board and the public on any items. There were no comments.

Ms. Fitzgerald asked for a motion to move into Executive Session and noted that there would be no business conducted after the Executive Session.

CONVENE
EXECUTIVE SESSION
#132/12

On motion by Ms. Fitzgerald, seconded by Mr. Ferraro, the Board moved into Executive Session at 7:52pm for a matter of collective negotiations pursuant to Article 14 of the Civil Service Law (the Taylor Law), one matter of employment history of one particular person, and one matter of current litigation. Motion carried 4-0.

Dr. Fuchs joined the Board in Executive Session. Ms. Rufo arrived at 8pm and joined the Board in the Executive Session.

ADJOURN
EXECUTIVE SESSION
#133/12

On motion by Mr. Cohen, seconded by Ms. Rufo, the Board moved out of Executive Session at 9:41pm. Motion carried unanimously.

On motion by Mr. Cohen, seconded by Ms. Rufo, there being no further business, the meeting was adjourned at 9:41pm.

ADJOURN MEETING
#134/12

Submitted by:

A handwritten signature in blue ink, appearing to read "Maureen Bellino". The signature is fluid and cursive, with the first name being the most prominent.

Maureen Bellino
District Clerk