

MINUTES OF OPEN MEETING

BOARD OF EDUCATION

PUTNAM VALLEY CENTRAL SCHOOL DISTRICT
146 PEEKSKILL HOLLOW ROAD
PUTNAM VALLEY, NEW YORK 10579

TIME: 7:26pm
No. of Pages: 9

Type of Meeting: Business Meeting

Date: July 7, 2011

BOARD OF EDUCATION: President Valerie Fitzgerald **PRESENT**
Vice President Guy Cohen
Trustee Joseph Ferraro
Trustee Jeanine Rufo
Trustee David Spittal

ADMINISTRATORS: Dr. Barbara Fuchs, Interim Supt.
Paul Lee, Asst. Supt. for Business & Finance

OTHERS: Maureen Bellino, District Clerk
Dan Mahoney, Videographer
Reporter from PCNR
Approximately 25 members of the public

The meeting was opened by Ms. Fitzgerald at 7:26 pm with the Pledge of Allegiance.

CONVENE MEETING

Ms. Fitzgerald asked for a motion to approve minutes.

On motion by Ms. Rufo, seconded by Mr. Ferraro, the minutes of the Business Meeting of June 16, 2011 were approved. Motion carried unanimously.

APPROVE MINUTES

Ms. Fitzgerald noted that the Treasurer's Report for May 2011 was available in the Business Office.

ANNOUNCEMENTS OF GENERAL INTEREST

Ms. Fitzgerald noted that the District and High School anniversary celebration on June 18 was a tremendous success. It included a 5K run, displays of memorabilia at the High School, presentations which included videos, speeches and student performances. Dr. Fuchs noted that she was proud to be Superintendent of the District.

Dr. Fuchs presented Pride In Putnam Valley to the members of the Anniversary Celebration Committee for "their tireless efforts as members of the committee to organize the celebratory events associated with the 75th anniversary of the District and the 10th anniversary of the High School." Those recognized were: Patrick Bellino-Chairperson, Linda Cefaloni, Jeannie Denike, Joseph Ferraro, Valerie Fitzgerald, Jeanine Fowler, Craig Glenn, Laura Hirsch, Casey Leake, Eileen LoPuzzo, Dan Mahoney, Gail Orefice, Barbara Parmly, Karen Sainz and Rita Sharples.

Mr. Lee noted the Board will be asked to approve a grant this evening to be used at the Elementary School and Middle School campuses. This grant was the result of a process that began in 2009 with information received from Assemblywoman Sandra Galef. The grant is a total of \$90,000 to be used for cameras at the Elementary School and the Middle School. The money will be used to update, expand and increase the number of cameras at each campus. It is anticipated that the current sixteen cameras at each location will be increased to 32 cameras for each campus. Assemblywoman Galef was thanked for her help in this process.

The Board reviewed the policies that were on the agenda for 2nd reading approval at this meeting. It was decided to remove Policy No. 7500-Scholarships, Awards & Memorials from the agenda until the Board could review the procedures which are noted in the policy. Policy No. 6685-Medicaid and Policy No. 6310-Purchasing were discussed and no revisions were made. (Later in the meeting, during the reading of the motions, the Board determined that they would like to see the procedures for Policy No. 5251-Fundraising. Therefore, the Board voted no on that resolution.)

SUPERINTENDENT'S REPORT

In her Superintendent's report, Dr. Fuchs noted that the administrative team will be meeting on July 13 and the agenda for the meeting will include: curriculum and instruction, data analysis and the new APPR. She also reported that staff development will turn back to the individual buildings. The principals will ensure the coordination of curriculum K-12 since there will be no K-12 coordinators due to the budget cuts. She also noted that on July 14, the BOE, administrative team, parents and teachers will be part of a Retreat to review the 2010-11 action plans for the 2010-11 goals to determine what is and is not relevant and develop the 2011-12 District/BOE goals.

Dr. Fuchs also noted that the budget for the 2012-13 school year will be a difficult process with the recently enacted 2% tax cap legislation due to the unfunded mandates and collective bargaining. Ms. Rufo asked about having a workshop regarding the 2% tax cap and its implications for the District. It was noted that this would be a good idea.

There was no report from the PTA or PTSA.

Ms. Fitzgerald asked for comments from the community on the agenda. There were no comments and the Board moved into the New Business.

On motion by Ms. Rufo, seconded by Mr. Ferraro, it was resolved, on recommendation of the Superintendent of Schools, to make CSE/CPSE placements, as per Document #2/12, attached to the agenda and official minutes of this meeting on file in the District Office. Motion carried unanimously.

**MAKE CSE/CPSE
PLACEMENTS**
#30/12

On motion by Mr. Ferraro, seconded by Mr. Spittal, it was resolved, on recommendation of the Superintendent of Schools, to appoint Gail Orefice to a six-month probationary appointment, effective June 22, 2011 through December 22, 2011, as an Office Assistant in the Putnam Valley Central School District on step-1 of the CSEA salary schedule. Motion carried unanimously.

**APPOINT
G. OREFICE
6-MO. PROB. APPT.-OA
6/22/11-12/22/11**
#31/12

On motion by Mr. Spittal, seconded by Mr. Cohen, it was resolved, on recommendation of the Superintendent of Schools, to appoint the members of the Committee on Special Education and the Committee on Preschool Special Education for the 2011-12 school year, as per Document #3/12 attached to the official minutes of this meeting on file in the District Office. Motion carried unanimously.

**APPOINT
CSE/CPSE MEMBERS**
#32/12

On motion by Mr. Cohen, seconded by Ms. Rufo, it was resolved, on recommendation of the Superintendent of Schools, to appoint regular education teachers to the Committee on Preschool Special Education for the 2011-12 school year, as per Document #4/12, attached to the official minutes of this meeting. Motion carried unanimously.

**APPOINT REGULAR
EDUCATION TEACHERS
TO THE CPSE**
#33/12

APPROVE
VESID ON-LINE LIST OF
HEARING OFFICERS
#34/12

On motion by Ms. Rufo, seconded by Mr. Ferraro, it was resolved, on recommendation of the Superintendent of Schools, to approve the VESID Online list of Impartial Hearing Officers for the 2011-12 school year. Motion carried unanimously.

It was noted that this is the official listing of hearing officers that the District utilizes for impartial hearings.

ACCEPT
RESIGNATION
L. HAUGH
EFF. 6/30/11
#35/12

On motion by Mr. Ferraro, seconded by Mr. Spittal, it was resolved, on recommendation of the Superintendent of Schools, to accept the resignation of Laretta Haugh from the Putnam Valley Central School District effective June 30, 2011, as per Document #5/12 attached to the agenda and official minutes of this meeting on file in the District Office. Motion carried unanimously.

APPROVE SUPT.
ATTENDING CONF.
#36/12

On motion by Mr. Spittal, seconded by Mr. Cohen, it was resolved, by the Board of Education to grant permission for Dr. Barbara Fuchs to attend the following conferences:

NYSSBA Workshop, 7/15/11, White Plains, NY
AASA Nat. Conf. on Education, 2/16-19/12 Houston, TX
Mid Hudson School Study Council Law Conf., 8/5/11-New Paltz, NY
NYSCOSS Fall Leadership Summit, 9/25-27/2011, Saratoga Springs, NY
NYSCOSS Winter Institute/Lobby Day, 3/4-6/12, Albany, NY

Motion carried unanimously.

Ms. Fitzgerald noted that these regional, state and national conferences and workshops provide information and opportunities for discussion on topics relative to current issues. Dr. Fuchs' attendance at these conference and workshops benefit the District.

APPROVE
H&W SERVICES
NEW ROCHELLE
#37/12

On motion by Mr. Cohen, seconded by Ms. Rufo, it was resolved, on recommendation of the Superintendent of Schools, to approve and authorize the President of the Board of Education to sign a contract for Health and Welfare Services for eight (8) Putnam Valley resident students attending non-public schools within the City School District of New Rochelle at \$1,015.37 each, for a total of \$8,122.96, as per Document #6/12, attached to the agenda and official minutes of this meeting on file in the District Office. Motion carried unanimously.

On motion by Ms. Rufo, seconded by Mr. Ferraro, it was resolved, on recommendation of the Superintendent of schools, to accept a generous donation, in the amount of \$564.34, from the Putnam Valley Rotary Club to reimburse the District for the purchase of 2nd grade dictionaries for distribution to students. Motion carried unanimously.

ACCEPT DONATION
ROTARY CLUB
#38/12

Ms. Fitzgerald thanked the Rotary for generosity in all they do for the District's students.

On motion by Mr. Ferraro, seconded by Mr. Spittal, it was resolved, on recommendation of the Superintendent of Schools, to set the 2011-12 school meal prices as follows:

SET MEAL PRICES
#39/12

Lunch	Full Price	Reduced Price
Elementary School	\$2.10	\$0.25
Middle School	\$2.30	\$0.25
High School	\$2.30	\$0.25

Breakfast	Full Price	Reduced Price
Elementary School	\$1.25	\$0.25
Middle School	\$1.25	\$0.25
High School	\$1.25	\$0.25

Motion carried unanimously.

Mr. Lee noted that the rise in meal prices was a result of federal legislation that requires school lunches be increased to \$2.46 per year by 2015. It is anticipated that the District will raise the meal prices five cents per year to meet this requirement

On motion by Mr. Spittal, seconded by Mr. Cohen, it was resolved, on recommendation of the Superintendent of Schools, to approve personnel actions as per Document #7/12 attached to the agenda and official minutes of this meeting on file in the District Office. Motion carried unanimously.

APPROVE
PERSONNEL ACTIONS
#40/12

Mr. Cohen noted that the personnel actions included approval for the 2011 fall coaches, building mentors, Health Advisory Committee and Destination Imagination team managers.

POLICIES 2ND READING
POLICY NO. 6685 &
POLICY NO. 6310
#41/12

On motion by Mr. Cohen, seconded by Ms. Rufo, it was resolved, on recommendation of the Superintendent of Schools, to approve the 2nd reading of the following policies as per the documents attached to the agenda and official minutes of this meeting on file in the District Office:

Doc. #9/12 Medicaid Compliance, Policy No. 6685
Doc. #10/12 Purchasing, Policy No. 6310

Motion carried unanimously.

Policy No. 7500-Scholarships, Awards & Memorials, Document #8/12, was removed from action on the agenda awaiting further review of the procedures by the Board.

POLICY 1ST READING
POLICY NO. 5251
#42/12

Resolved, on motion by Ms. Rufo, seconded by Mr. Ferraro, it was resolved, on recommendation of the Superintendent of Schools, to approve the 1st reading of Policy No. 5251-Fundraising, as per Document #14/12, attached to the agenda and official minutes of this meeting on file in the District Office. Motion did not pass (5 nays).

The Board noted that they would like to review the procedures and guidelines for this policy before approval.

ENTER INTO AGREEMENT
W/DCC
#43/12

On motion by Mr. Ferraro, seconded by Mr. Spittal, on recommendation of the Superintendent of Schools, to enter into an agreement with Dutchess Community College, as per Document #11/12, attached to the agenda and official minutes of this meeting on file in the District Office. Motion carried unanimously.

It was noted that at the High School students have the ability to take college level courses which the High School teachers instruct, monitored by DCC, utilizing DCC textbooks. The students receive college credit for these courses.

REINSTATEMENT
5 TEACHER AIDE
POSITIONS
#44/12

On motion by Mr. Spittal seconded by Mr. Cohen, it was resolved, on recommendation of the Superintendent of Schools, that the Board has determined it is appropriate to reinstate certain non-pedagogical positions in the District;

THEREFORE, BE IT RESOLVED, that the Board hereby reinstates the following positions, effective June 30, 2011:

Five (5) FTE teacher aide positions

BE IT FURTHER RESOLVED, that the Board Clerk is hereby directed to provide written notice to those employees whose positions are hereby reinstated, as set forth in a memorandum, Doc. #12/12, attached to the agenda and official minutes of this meeting on file in the District Office.

Motion carried unanimously.

Dr. Fuchs noted that due to additional classified students attending District schools in September, the services of the five teacher aides previously excessed during the budget process are now required.

On motion by Mr. Cohen, seconded by Ms. Rufo, it was resolved, on recommendation of the Superintendent of Schools, to accept the resignation, for the purpose of retirement, of Mary Lou Spagna from the Putnam Valley Central School District effective December 31, 2011, as per Document #13/12, attached to the agenda and official minutes of this meeting on file in the District Office. Motion carried unanimously.

ACCEPT
RESIGNATION
M. SPAGNA
#45/12

Ms. Rufo noted that Ms. Spagna is an asset to the District and would be missed.

On motion by Ms. Rufo, seconded by Mr. Ferraro, it was resolved, on recommendation of the Superintendent of Schools, to appoint Christine Phillips to a 3-year probationary appointment in the tenure area of Elementary Education at Putnam Valley Elementary School, effective September 1, 2011 through September 1, 2014, on step 2-MA of the PVFT salary schedule. Ms. Phillips holds Nursery, Kindergarten and Grades 1-6 certifications. Motion carried unanimously.

APPOINT
C. PHILLIPS
PROB. APPT.
9/1/11-9/1/14
#46/12

Dr. Fuchs, Ms. Rufo, and Mr. Ferraro noted how pleased they were to have Ms. Phillips on the Elementary School staff and praised her contributions to the District as the director of the Elementary School musicals.

On motion by Mr. Ferraro, seconded by Mr. Spittal, it was resolved that the Board of Education hereby ratifies the actions of the Assistant Superintendent for Business & Technology, Mr. Paul Lee, in executing a Grant Disbursement Agreement with DASNY in connection with a \$90,000 Community Enhancement Facilities Assistance Grant for the purpose of the purchase and installation of a security system at the Middle School and Elementary School campuses, a copy of which agreement shall be incorporated by reference within the minutes of this meeting on file in the District Office. Motion carried unanimously.

RATIFY ACTIONS OF
ASST. SUPT.
EXECUTION OF
GRANT DISBURSEMENT
AGREEMENT
#47/12

Ms. Fitzgerald asked for comments from the Board and the community.

Ms. Rufo noted that within the BOCES meeting minutes it states that BOCES is doing a pilot program for on-line courses and that the District should keep informed as to how that proceeds. Dr. Fuchs noted that she, along with High School Principal Vin Burruano, are continuing to explore the opportunities that are available for on-line courses for the District students.

Mr. Ferraro noted that the policies on the website were being reorganized and formatted so that they can be accessed by clicking on the title of the policy within the Table of Contents.

Ms. Rufo noted that she would like to see the cafeteria menu be added to the site earlier so that parents and students can make decisions with regard to purchasing of lunch.

Ms. Barbara Parmly noted that within the Fundraising Policy it states that school staff members cannot act as a conduit for collection of money. She noted that she did not understand how a teacher could take students on a field trip if they could not collect the money. It was noted that the procedures need to be modified for this policy.

Ms. Ann Chesnut noted that the District needed to be careful in determining what is a scholarship and what is an award due to the differences with regard to distribution of money under these two different classifications.

CONVENE
EXECUTIVE SESSION
#48/12

On motion by Ms. Rufo, seconded by Mr. Ferraro, the Board moved into Executive Session at 8:27pm to discuss the employment history of three persons. It was noted that there would be no additional business discussed after the Executive Session. Motion carried unanimously.

Dr. Fuchs and Mr. Lee joined the Board in the Executive Session. Mr. Lee left the Executive Session at 9:30pm.

ADJOURN
EXECUTIVE SESSION
#49/12

On motion by Mr. Cohen, seconded by Ms. Fitzgerald, the Board moved out of the Executive Session at 10:11pm. Motion carried unanimously.

On motion by Mr. Cohen, seconded by Mr. Spittal, there being no further business, the meeting was adjourned at 10:11pm. Motion carried unanimously.

ADJOURN MEETING
#50/12

Submitted by:

Maureen Bellino
District Clerk