

MINUTES OF OPEN MEETING

BOARD OF EDUCATION

PUTNAM VALLEY CENTRAL SCHOOL DISTRICT
146 PEEKSKILL HOLLOW ROAD
PUTNAM VALLEY, NEW YORK 10579

TIME:7:00pm
No. of Pages: 8

Type of Meeting: Business Meeting

Date: 9/22/11

BOARD OF EDUCATION: President Valerie Fitzgerald
Vice President Guy Cohen
Trustee Joseph Ferraro
Trustee Jeanine Rufo
Trustee David Spittal

PRESENT

ADMINISTRATORS: Dr. Barbara Fuchs, Superintendent of Schools
Paul Lee, Asst. Supt. for Business & Finance
Vincent Burruano, High School Principal
Edward Hallisey, Middle School Principal
Jamie Edelman, Elementary School Principal
Natalie Doherty, Director of Special Education
Peter Kuczma, Director of Athletics, Physical Education & Health

OTHERS: Maureen Bellino, District Clerk
Dana Tatnell, Student Rep. to the Board
Ryan O'Connor, Student Rep. to the Board
Dan Mahoney, Videographer
Approximately 8 members of the staff and the public.

The meeting was opened by Ms. Fitzgerald at 7:03pm with the pledge.

CONVENE MEETING

Ms. Fitzgerald asked for a motion to approve minutes.

APPROVE MINUTES

#80/12

On motion by Ms. Rufo, seconded by Mr. Ferraro, the minutes of the Work Session/Business Meeting of September 8, 2011 were approved. Motion carried unanimously.

ANNOUNCEMENTS OF GENERAL INTEREST

Mr. Domenick Consolo of O'Connor, Davies, Munns & Dobbins presented the Putnam Valley Central School District financial statements and supplementary information report for the year ending June 30, 2011. (Report and Management Letter attached to the official minutes of this meeting on file in the District Office.)

The building administrators presented their opening day reports which included enrollments, class sizes and attendance figures. (Presentations attached to the official minutes of this meeting on file in the District Office.)

Mr. Burrzano noted that a student at the High School, Alex Spitzer, had been named as a National Merit Semi-finalist and that Alex was the first Putnam Valley High School student to reach this level.

Ms. Doherty updated the Board on the students being served by the Special Education Department. She noted that all five students who are noted as classified at the kindergarten level are in the New Horizons' program. Ms. Doherty also gave clarity to the fact that New York State mandates the maximum class size and staff numbers for students with special needs. She noted that the enhanced kindergarten program has permitted some students to receive services and benefits during their time in that program and are now in regular classroom settings with no need of classified services.

Mr. Kuczma reported on the fall teams. He noted that 421 students are participating in the fall program at the varsity, junior varsity and modified levels. Mr. Kuczma noted that due to the Section One mandate of scheduling locally the Putnam Valley teams are playing larger sized schools. Mr. Kuczma also noted that he would be discussing the coaching evaluation program at the December meeting.

Dr. Fuchs summarized the goal process and noted that action plans would be presented at upcoming Board meetings. She reviewed the proposed 2011-12 District/BOE goals (attached to the official minutes on file in the District Office).

Mr. Ferraro asked if there could be discussion at a future Board meeting regarding the food service and quality of menu items that are served to the students. It was noted that there was a committee that reviewed the menu a few years ago, but Aramark would be asked to present to the Board on their current service and offerings.

The Board discussed the proposed fundraising policy. The Board noted that the policy and procedures must be reworded and the New York State regulations must be checked. It was decided that the motion with regard to approval of a first reading of this policy would be removed from the agenda.

SUPERINTENDENT'S REPORT

Dr. Fuchs noted that the updated curriculum maps are on the District's website. She noted that the New York State standards have been raised and that if everyone wants the District's children to succeed, all stakeholders must be involved as partners. Ms. Fitzgerald noted that Study Wiz and PowerSchool resources are tools that should be utilized by the parents to become active partners in their child's education. Dr. Fuchs noted that the paperless initiative is active and that there is a live calendar on the District's website. She noted the committee members (Maureen Bellino, Michael Lee, Dana Lopez and Barbara O'Hare) and thanked them for moving this initiative ahead so rapidly and efficiently. Dr. Fuchs reported that she had recently attended a superintendents' conference and the the 2% tax cap is a major concern for all the districts.

PTA/PTSA REPORT

It was noted that there would be a PTA meeting on September 26 at the Elementary School and that the District's live calendar would be a topic for discussion. Mrs. O'Hare would be present to explain the features of the calendar and how families could best utilize it. The school picture dates were announced and it was noted that the PTA had a new website that was available to families under the Parent Resources tab on the District's website.

STUDENT REPRESENTATIVES REPORT

Ms. Tatnell and Mr. O'Connor noted that the Dustin Strumke Girls' Soccer Tournament was being held on the upcoming weekend and the boys' varsity football team would be having a home game on the Friday evening. They also reported that students at the High School could receive flu shots on an upcoming date and that information about this was available on the District's website. They noted that the PTSA would be having a meeting on October 4 at 7:30pm in the High School cafeteria.

Ms. Fitzgerald asked for comments on any agenda items.

COMMENTS ON AGENDA ITEMS

It was noted that the motion regarding the 1st reading of the fundraising policy would be removed from the agenda.

Mr. Ferraro noted that parents are asking when results of the assessment tests would be distributed. It was noted that results from non-ELA and Math tests would not be available. It was noted that parents must be notified of this information.

With regard to tournament fundraisers, Mrs. Jerri Cohen noted that clarity was needed with regard to identifying expenses when it is a Putnam Valley game versus an outside district game. She noted that all expenses related to a Putnam Valley game should be excluded from the expenses charged to the fundraiser.

There were no further comments and the Board moved into the New Business.

H&W CONTRACT **HALDANE** **#81/12**

On motion by Ms. Rufo, seconded by Mr. Ferraro, it was resolved, on recommendation of the Superintendent of Schools, to enter into a contract for educational services by and between the Haldane Central School District and the Putnam Valley Central School District effective July 1, 2011 and to provide special education services or programs for two Haldane students as per Document #30/12 attached to the agenda and official minutes of this meeting on file in the District Office. Motion carried unanimously.

APPROVE **2011-12 BOE/DISTRICT** **GOALS** **#82/12**

On motion by Mr. Ferraro, seconded by Mr. Spittal, it was resolved, on recommendation of the Superintendent of Schools, to approve the 2011-12 BOE/District goals as per Document #31/12 attached to the agenda and official minutes of this meeting on file in the District Office. Motion carried unanimously.

APPOINT **D. FEDERICO** **6-MO. PROB. APPT.** **9/12/11-3/12/12** **TEACHER AIDE-ES** **#83/12**

On motion by Mr. Spittal, seconded by Mr. Cohen, it was resolved, on recommendation of the Superintendent of Schools, to appoint Dawn Federico to a six-month probationary appointment, effective September 12, 2011 through March 12, 2012, as a teacher aide at Putnam Valley Elementary School on Step 2 of the CSEA salary schedule. Motion carried unanimously.

Dr. Fuchs noted that Ms. Federico's teacher aide position had been abolished at the end of the 2010-11 school year but that there was now a need for the position due to student enrollment.

On motion by Mr. Cohen, seconded by Ms. Rufo, it was resolved, on recommendation of the Superintendent of Schools, to appoint Thomas Alsdorf to a 4-month leave replacement as a special education teacher at Putnam Valley Middle School, effective September 14, 2011 through December 23, 2011 (or sooner at the discretion of the Board of Education) on Step 2-MA of the PVFT salary schedule. Mr. Alsdorf holds permanent certification in Special Education. Motion carried unanimously.

APPOINT
T. ALDSORF
4-MO. LV. REPL.
MS SPEC. EDUC.
#84/12

Dr. Fuchs noted that this leave replacement position was necessary due to a staff member's childcare leave.

On motion by Ms. Rufo, seconded by Mr. Ferraro, it was resolved, on recommendation of the Superintendent of Schools, to appoint Randy Yerks to a six-month probationary appointment, effective October 3, 2011 through April 3, 2012, as a cleaner at the Middle School on Step 1 of the CSEA salary schedule. Motion carried unanimously.

APPOINT
R. YERKS
6-MO. PROB. APPT.
10/3/11-4/3/12
CLEANER-MS
#85/12

Dr. Fuchs noted that this position was needed as the result of the retirement of a custodial worker.

On motion by Mr. Ferraro, seconded by Mr. Spittal, it was resolved, on recommendation of the Superintendent of Schools, to accept the resignation of Justine Meyer from the Putnam Valley Central School District, effective September 1, 2011, as per Doc. #32/12 attached to the agenda and official minutes of this meeting on file in the District Office. Motion carried unanimously.

ACCEPT
RESIGNATION
J. MEYER
EFF. 9/1/11
#86/12

Dr. Fuchs noted that she received Ms. Meyer's letter of resignation on September 9.

On motion by Mr. Spittal, seconded by Mr. Cohen, it was resolved, on recommendation of the Superintendent of Schools, to make CSE/CPSE placements as per Document #33/12 attached to the agenda and official minutes of this meeting on file in the District Office. Motion carried unanimously.

APPROVE
CSE/CPSE PLACEMENTS
#87/12

APPROVE
PERSONNEL ACTIONS
#88/12

On motion by Mr. Cohen, seconded by Ms. Rufo, it was resolved, on recommendation of the Superintendent of Schools, to approve personnel actions as per Document #34/12 attached to the agenda and official minutes of this meeting on file in the District Office. Motion carried unanimously.

Mr. Cohen noted that the actions included a coaching volunteer for the volleyball team, a lifeguard for the girls' swimming team and approval of staff members as chaperones, timers or scorekeepers for assigned athletic events.

APPOINT
HS ACADEMIC ELIGIB.
TEACHERS
#89/12

On motion by Ms. Rufo, seconded by Mr. Ferraro, it was resolved, on recommendation of the Superintendent of Schools, to approve the following faculty members to 1-year appointments in the Academic Eligibility Program at Putnam Valley High School, effective September 19, 2011 through June 8, 2012, at the curriculum rate of the PVFT salary schedule: Bob Baker, Vincent DeGregorio and Sean Gilroy. Motion carried unanimously.

APPOINT
HS TWILIGHT
PROGRAM TEACHERS
#90/12

On motion by Mr. Ferraro, seconded by Mr. Spittal, it was resolved, on recommendation of the Superintendent of Schools, to appoint the following faculty members to 1-year appointments in the Twilight Program at Putnam Valley High School, effective September 19, 2011 through June 8, 2012, at the curriculum rate of the PVFT salary schedule:

Brian Burrow (Physical Education instructor)
David Campion (Guidance Counselor)
Lisa Penta (English instructor)
Sean Gilroy (Social Studies instructor)
Andrea Dale (substitute Physical Education instructor)
Vin DeGregorio (substitute Social Studies instructor)
Rob Lathrop (substitute English instructor)

Motion carried unanimously.

ACCEPT
2011 FISCAL EXTERNAL
AUDIT REPORT &
MNGMT. LETTER
#91/12

On motion by Mr. Spittal, seconded by Mr. Cohen, it was resolved, to accept the 2011 fiscal external audit report and management letter for the Putnam Valley Central School District completed by Bennett, Kielson, Storch, DeSantis; a division of O'Connor, Davies, Munns & Dobbins, the independent external auditors for the District. Motion carried unanimously.

On motion by Mr. Cohen, seconded by Ms. Rufo, it was resolved, to appoint Douglas Judson to a one-year probationary appointment (October 17, 2011 through October 17, 2012) as Supervisor of Transportation, Operations & Maintenance for the Putnam Valley Central School District, a competitive class civil service position, effective October 17, 2011, at an annual salary of \$79,000, pro-rated, and to authorize the Superintendent of Schools to enter into a Non-Durational Terms and Conditions of Employment Agreement with Mr. Judson. Motion carried unanimously.

APPOINT
D. JUDSON
SUPERVISOR,
TRANSP., OPER. &
MAINTENANCE
1-YR. PROB. APPT.
10/17/11-10/17/12
#92/12

Mr. Judson was present at the meeting and was recognized and welcomed by Dr. Fuchs and the Board of Education.

On motion by Ms. Rufo, seconded by Mr. Ferraro, it was resolved, on recommendation of the Superintendent of Schools, to approve District membership in the Putnam Valley Chamber of Commerce for the 2011-12 school year in the amount of \$125. Motion carried unanimously.

APPROVE
DISTRICT MEMBERSHIP
PV CHAMBER OF
COMMERCE
#93/12

Ms. Fitzgerald called for contributions on non-agenda items from the Board and the public.

Mr. Cohen noted that the upcoming New York State School Boards' Association convention was being held in Buffalo, New York on October 27-30. He asked if any Board member was planning on attending. Mr. Cohen noted that he may be able to attend. He also reported that the Audit Committee had met prior to this evening's Board meeting with Domenic Consolo and went over the Audit Report/Financial Statement that was accepted by the Board at this meeting. Mr. Cohen also noted that he had attended the NYSSBA meeting on consolidation and the sharing of services and functions. He reported that this meeting was similar to the meeting held for the Lower Hudson school boards.

There were no further comments.

Ms. Fitzgerald asked for a motion for the Board to go into Executive Session to discuss the employment history of one individual. It was noted that there would be no further business conducted after the Executive Session.

CONVENE
EXECUTIVE SESSION
#94/12

On motion Ms. Rufo, seconded by Mr. Ferraro, it was resolved to enter into an Executive Session, at 9:11pm, for one matter related to the employment history of one individual. Motion carried unanimously.

Dr. Fuchs joined the Board in the Executive Session.

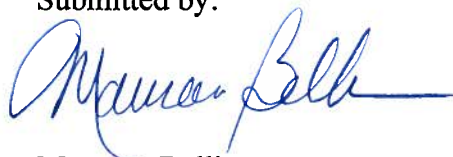
ADJOURN
EXECUTIVE SESSION
#95/12

On motion by Mr. .Cohen, seconded by Mr. Ferraro, the Executive Session was adjourned at 9:58pm. Motion carried unanimously.

ADJOURN
BUSINESS MEETING
#96/12

On motion by Mr. Cohen, seconded by Mr. Ferraro, there being no further business, the meeting was adjourned at 9:58pm. Motion carried unanimously.

Submitted by:

A handwritten signature in blue ink, appearing to read "Maureen Bellino", with a long horizontal flourish extending to the right.

Maureen Bellino
District Clerk