

Business Meeting Minutes – August 18, 2005

BOARD OF EDUCATION: Tina Mackay, President PRESENT  
Guy Cohen, Vice President  
Trustees Mary Maus, Frank Reale and Marie Zarcone

ADMINISTRATORS: Gary Tutty, Superintendent of Schools  
Paul Lee, Assistant Superintendent for  
Business and Finance  
Nick Bellantoni, Director of Operations

OTHERS: Reporter from the Putnam County News, staff  
from the Putnam Valley School District and  
community members

Ms. Tina Mackay convened the Business Meeting at 7:10 p.m. CONVENE  
MEETING

On motion of Ms. Mackay, it was resolved, to approve the minutes of the Reorganization Meeting of July 7, 2005 and the Business Meeting of July 7, 2005.

Ms. Mackay asked that corrections be made to the July 7, 2005 Business Meeting minutes, as noted.

The Board of Education approved the minutes of the Reorganization Meeting of July 7, 2005 and the Business Meeting of July 7, 2005 as corrected.

Ms. Mackay announced the Treasurer's Report for June was posted in the Business Office and available for anyone wishing a copy.

**ANNOUNCEMENTS OF GENERAL INTEREST**

There was an update on the Elementary and Middle School construction project.

The Board of Education began discussions on what they would focus on for the 2005-06 school year goals.

Mr. Gary Tutty, Superintendent of Schools, updated the community on District activities.

Ms. Tina Mackay asked for public contribution on agenda items.

RECIND  
MOTION #06/27  
AND APPOINT  
B. BURROW  
3-YR. PROB. APPT.  
AT PVHS  
EFF. 9/1/05 -  
6/30/08  
06/55

On motion of Mr. Reale, seconded by Ms. Zarcone, it was resolved, on recommendation of the Superintendent of Schools, to rescind Motion #06/27 appointing Brian Burrow to a one-year leave replacement position as a Physical Education teacher at the Putnam Valley Middle School and appoint him to a three-year probationary appointment in the tenure area of Physical Education K-12, at the Putnam Valley High School, on Step 2BA of the P.V.F.T. salary schedule, effective September 1, 2005 through June 30, 2008. Mr. Burrow’s Certification in Physical Education K-12 is pending. Motion carried unanimously.

APPOINT  
K. POOLE  
3-YR. PROB. APPT.  
AT PVHS  
EFF. 9/1/05 -  
6/30/08  
06/56

On motion of Ms. Zarcone, seconded by Ms. Maus, it was resolved, on recommendation of the Superintendent of Schools, to appoint Kimberly Poole to a three-year probationary appointment in the tenure area of LOTE, at the Putnam Valley High School, on Step 2MA of the P.V.F.T. salary schedule, effective September 1, 2005 through June 30, 2008. Ms. Poole’s Certification in Spanish is pending. Motion carried unanimously.

APPOINT  
J. ZUPAN  
3-YR. PROB. APPT.  
AT PVHS  
EFF. 9/1/05 -  
6/30/08  
06/57

On motion of Ms. Maus, seconded by Mr. Cohen, it was resolved, on recommendation of the Superintendent of Schools, to appoint Jerry Zupan to a three-year probationary appointment in the tenure area of Science, at the Putnam Valley High School, on Step 1MA of the P.V.F.T. salary schedule, effective September 1, 2005 through June 30, 2008. Mr. Zupan’s Certification in Biology: Grades 7-12 is pending. Motion carried unanimously.

APPOINT  
M. FLAUM  
1-YR. LEAVE REPL.  
AT PVHS  
EFF. 9/1/05 -  
6/30/06  
06/58

On motion of Mr. Cohen, seconded by Mr. Reale, it was resolved, on recommendation of the Superintendent of Schools, to appoint Morna Flaum to a one-year leave replacement position as an English teacher in the Putnam Valley High School, on Step 3BA of the P.V.F.T. salary schedule, effective September 1, 2005 through June 30, 2006 (or sooner at the discretion of the Board of Education. Ms. Flaum holds English 7-12 Transitional B Certification. Motion carried unanimously.

APPOINT  
R. RICE  
1-YR. LEAVE REPL.  
AT PVMS  
EFF. 9/1/05 -  
6/30/06  
06/59

On motion of Mr. Reale, seconded by Ms. Maus, it was resolved, on recommendation of the Superintendent of Schools, to appoint Rachele Rice to a one-year leave replacement position a Special Education teacher in the Putnam Valley Middle School, on Step 2MA of the P.V.F.T. salary schedule, effective September 1, 2005 through June 30, 2006 (or sooner at the discretion of the Board of Education. Ms. Rice holds Permanent Certifications in Nursery, Kindergarten and Grades 1-6; Special Education and Reading. Motion carried unanimously.

On motion of Ms. Zarccone, seconded by Ms. Maus, it was resolved, on recommendation of the Superintendent of Schools, to appoint Kyle Van Splinter to a ½-year leave replacement position as a Special Education teacher in the Putnam Valley High School, on Step 3MA of the P.V.F.T. salary schedule, effective September 1, 2005 through March 1, 2006 (or sooner at the discretion of the Board of Education). Ms. Van Splinter holds Pre-K, 1-6, and Special Education Certification. Motion passed 4 ayes, 1 opposed.

APPOINT  
K. VAN SPLINTER  
½-YR. LEAVE REPL.  
PVHS  
EFF. 9/1/05 -  
3/1/06  
06/60

On motion of Ms. Maus, seconded by Mr. Cohen, it was resolved, on recommendation of the Superintendent of Schools, to appoint Maria Maris to a 1-year leave replacement position as a Guidance Counselor in the Putnam Valley High School, on Step 1MA of the P.V.F.T. salary schedule, effective October 3, 2005 through March 31, 2006 (or sooner at the discretion of the Board of Education). Ms. Maris' Provisional Certification as a School Guidance Counselor is pending. Motion carried unanimously.

APPOINT  
M. MARIS  
1-YR. LEAVE REPL.  
PVHS  
EFF. 10/3/05 -  
3/31/06  
06/61

On motion of Mr. Cohen, seconded by Mr. Reale, it was resolved, on recommendation of the Superintendent of Schools, to appoint Tom Dunphy to a one-year part-time (.4) teaching position as a TV Media Production teacher in the Putnam Valley High School, on Step 1MA of the P.V.F.T. salary schedule, effective September 1, 2005 through June 30, 2006 (Or sooner at the discretion of the Board of Education). Mr. Dunphy's K-12 Visual Arts Certification is pending.

APPOINT  
T. DUNPHY  
P/T .4  
TEACHING POS.  
PVHS  
EFF. 9/1/05 -  
6/30/06

Ms. Maus asked that the motion be amended to delete the phrase "or sooner at the discretion of the Board of Education."

On motion of Ms. Maus, seconded by Mr. Reale, it was resolved, on recommendation of the Superintendent of Schools, to appoint Tom Dunphy to a one-year part-time (.4) teaching position as a TV Media Production teacher in the Putnam Valley High School, on Step 1MA of the P.V.F.T. salary schedule, effective September 1, 2005 through June 30, 2006. Mr. Dunphy's K-12 Visual Arts Certification is pending. Motion carried unanimously.

APPOINT  
T. DUNPHY  
P/T .4  
TEACHING POS.  
PVHS  
EFF. 9/1/05 -  
6/30/06  
06/62

On motion of Mr. Reale, seconded by Ms. Zarccone, it was resolved, on recommendation of the Superintendent of Schools, to appoint Daniel Giralomo to a six-month temporary appointment as a Head Custodian at the Putnam Valley High School, on Step 4 of the C.S.E.A. salary schedule, effective August 1, 2005 through February 1, 2006. Motion carried unanimously.

APPOINT  
D. GIRALOMO  
6-MONTH  
TEMP APPT.  
HEAD CUSTODIAN-PVHS  
EFF. 8/1/05 -  
2/1/06  
06/63

APPOINT  
J. GIBBS  
PERM. CUSTODIAL  
WORKER  
EFF. 8/1/05  
06/64

On motion of Mr. Reale, seconded by Ms. Zarcone, it was resolved, on recommendation of the Superintendent of Schools, to appoint Jason Gibbs to a permanent appointment (due to preferred eligibility status), as a Custodial Worker at the Putnam Valley High School, on Step 3 of the C.S.E.A. salary schedule, effective August 1, 2005. Motion carried unanimously.

APPOINT  
B. MANSFIELD  
6-MON. PROB.  
APPT.  
SCHOOL MONITOR  
PVHS  
EFF. 9/1/05-  
3/1/06  
06/65

On motion of Ms. Zarcone, seconded by Ms. Maus, it was resolved, on recommendation of the Superintendent of Schools, to appoint Brian Mansfield to a six-month probationary appointment as a School Monitor at the Putnam Valley High School, on Step 1 of the C.S.E.A. salary schedule, effective September 1, 2005 through March 1, 2006. Motion carried unanimously.

GRANT  
GRADUATE COURSE  
CREDIT  
06/66

On motion of Ms. Maus, seconded by Ms. Cohen, it was resolved, on recommendation of the Superintendent of Schools, to grant Graduate Course Credit for salary purposes, as per Document #8/06, attached to the official minutes of this meeting. Motion carried unanimously.

GRANT  
IN-SERVICE  
COURSE CREDIT  
06/67

On motion of Mr. Cohen, seconded by Mr. Reale, it was resolved, on recommendation of the Superintendent of Schools, to grant In-service Course Credit for salary purposes, as per Document #9/06, attached to the official minutes of this meeting. Motion carried unanimously.

PERSONNEL  
ACTION  
06/68

On motion of Mr. Reale, seconded by Ms. Zarcone, it was resolved, on recommendation of the Superintendent of Schools, to take personnel action, as per Document #10/06, attached to the agenda and official minutes of this meeting. Motion carried unanimously.

APPROVE  
2005-06  
FALL COACHES/  
STIPENDS  
06/69

On motion of Ms. Zarcone, seconded by Ms. Maus, it was resolved, on recommendation of the Superintendent of Schools, to approve the 2005-06 fall season Coaches/stipends, as per Document #11/06, attached to the official minutes of this meeting. Motion carried unanimously.

Mr. Cohen commended two coaches who would be volunteering their time.

On motion of Ms. Maus, seconded by Mr. Cohen, it was resolved, On recommendation of the Superintendent of Schools, to appoint staff and stipends for the 2005 summer camps indicated, as per Documents, attached to the official minutes of this meeting:

APPOINT  
2005 SUMMER  
CAMPS  
STAFF/STIPENDS  
06/70

- Boys' Basketball Upper Camp Document #12/06
- Girls' Basketball Camp Document #13/06
- Cheerleading Camp Document #14/06
- Soccer Camp Document #15/06
- Boys Basketball Camp #3 Document #16/06
- Field Hockey Camp Document #17/06

Motion carried unanimously.

On motion of Mr. Cohen, seconded by Mr. Reale, it was resolved, on recommendation of the Superintendent of Schools, to accept the 504 accommodation plans for the 2005-06 school year, as per Document #18/06, attached to the official minutes of this meeting. Motion carried unanimously.

ACCEPT  
2005-06  
504 ACCOMODATION  
PLANS  
06/71

On motion of Mr. Reale, seconded by Ms. Zarcone, it was resolved, on recommendation of the Superintendent of Schools, to approve CSE and CPSE placements, as per Document #19/06, attached to the official minutes of this meeting. Motion carried unanimously.

APPROVE  
CSE/CPSE  
PLACEMENTS  
06/72

On motion of Ms. Zarcone, seconded by Ms. Maus, it was resolved, on recommendation of the Superintendent of Schools, to approve the following 2004-05 contract for Health and Welfare Services provided to resident students of Putnam Valley attending non-public school within the following school district, as per the Document attached to the official minutes of this meeting and authorize the President of the Board of Education to sign these contracts:

APPROVE  
2004-05  
HEALTH & WELFARE  
SERVICE  
CONTRACT  
NEW ROCHELLE

<u>Document #</u>	<u>School District</u>	<u># of Students</u>	<u>Cost per Student</u>	<u>Extended Cost</u>
#20/06	New Rochelle	1	\$536.00	\$536.00

Ms. Maus asked that the amount on the resolution be amended to reflect the amount on the contract.

APPROVE  
2004-05  
HEALTH & WELFARE  
SERVICE  
CONTRACT  
NEW ROCHELLE  
 06/73

On motion of Ms. Zarcone, seconded by Ms. Maus, it was resolved, on recommendation of the Superintendent of Schools, to approve the following 2004-05 contracts for Health and Welfare Services provided to resident students of Putnam Valley attending non-public schools within the following school district, as per the Document attached to the official minutes of this meeting and authorize the President of the Board of Education to sign these contracts:

<u>Document #</u>	<u>School District</u>	<u># of Students</u>	<u>Cost per Student</u>	<u>Extended Cost</u>
#20/06	New Rochelle	1	\$717.29	\$717.29

Motion carried unanimously.

AWARD BID  
HVAC SERVICE CONT.  
CLEAN AIR  
QUALITY CONTROL  
 06/74

On motion of Ms. Maus, seconded by Mr. Cohen, it was resolved, on recommendation of the Superintendent of Schools, to award the bid for the HVAC Service Contract to the lowest responsible bidder, Clean Air Quality Control, 161 Brady Avenue, Hawthorne, NY, in the bid amount of \$12,528.00. Motion carried unanimously.

AWARD BID  
FIELD DRAINAGE  
CONTRACT-PVHS  
TRI-TURF INC.  
 06/75

On motion of Mr. Cohen, seconded by Mr. Reale, it resolved on recommendation of the Superintendent of schools to award the Field Drainage contract at the High School to the lowest responsible bidder, Tri Turf Inc. of 26 Garden Road, Rocky Point, NY 11778 in the amount of \$60,000. Motion carried unanimously.

APPROVE  
ESTABLISHMENT OF  
EMPLOYEE BENEFIT  
ACCRUED LIABILITY  
RESERVE FUND  
 06/76

On motion of Mr. Reale, seconded by Ms. Zarcone, it was resolved, on recommendation of the Superintendent of Schools, to approve the establishment of an employee benefit accrued liability reserve fund pursuant to General Municipal Law Section 6-P and Governmental Accounting Standards Board (GASB) Statement 45 in the amount of \$1,051,500. Note: This reserve is to fund accrued post-employment benefits provided to retirees of the District such as accumulated sick and vacation time, health insurance, dental and vision benefits. Motion carried unanimously.

On motion of Ms. Zarccone, seconded by Ms. Maus, it was resolved, on recommendation of the Superintendent of Schools, to authorize the tax collector to make refunds due to Small Claims Assessment Review decisions: AUTHORIZE TAX COLLECTOR TO MAKE REFUNDS 06/77

<u>NAME</u>	<u>TAX ID #</u>	<u>AMOUNT</u>	<u>TAX YEAR</u>
Mahopac National Bank	91.8-1-5	\$2,370.62	2004-05

Motion carried unanimously.

On motion of Ms. Maus, seconded by Mr. Cohen, it was resolved, on recommendation of the Superintendent of Schools, to adopt the Income and Eligibility Guidelines for Free and Reduced Price Meals for the Putnam Valley Elementary School, Middle School and High School, effective July 1, 2005, as per Document #21/06, attached to the official minutes of this meeting. Motion carried unanimously. ADOPT INCOME AND ELIGIBILITY GUIDELINES FOR FREE AND REDUCED PRICE MEALS ES/MS/HS 06/78

On motion of Mr. Cohen, seconded by Mr. Reale, it was resolved, on recommendation of the Superintendent of Schools, to name the Reviewing Official, the Hearing Official and the Certification Official for the 2005-06 Free and Reduced Lunch Program with no additional compensation, as per Document #22/06, attached to the official minutes of this meeting. Motion carried unanimously. NAME REVIEWING OFFICIAL HEARING OFFICIAL CERTIFICATION OFF. 2005-06 FREE & REDUCED LUNCH PGM. 06/79

On motion of Mr. Reale, seconded by Ms. Zarccone, it was resolved on the recommendation of the Superintendent to approve the Installment Purchase Agreement with Southern Westchester BOCES as per Document #23/06, attached to the official minutes of this meeting and to authorize the signature of the President on said contract. Motion carried unanimously. APPROVE INSTALLMENT PURCHASE AGREEE. SOUTHERN WEST. BOCES 06/80

On motion of Ms. Zarccone, seconded by Ms. Maus, it was resolved, on recommendation of the Superintendent of Schools, to approve the 2005-06 extension of contract for school food service management with Aramark-FHC School Support Services, LLC, as per Document #25/06, attached to the official minutes of this meeting. Motion carried unanimously. APPROVE 2005-06 EXT. CONTRACT ARAMARK-FHC SCHOOL SUPPORT SUPPORT SERV. 06/81

APPROVE On motion of Ms. Maus, seconded by Mr. Cohen, it was resolved, on  
CHANGE ORDER recommendation of the Superintendent of Schools, to approve the  
MELWOOD CONTRACTING change order for providing and installing Hussey Maxam Seating  
CORP. System to Melwood Contracting Corporation in a plus amount of  
06/82 \$27,640.00. Motion carried unanimously.

TAX WARRANT On motion of Mr. Cohen, seconded by Mr. Reale, it was resolved,  
TOWN OF CORTLANDT on recommendation of the Superintendent of Schools, that school  
06/83 taxes be extended against the taxable property of the Town of  
Cortlandt, as appears on the tax list hereby levied; and be it  
further resolved, that this Board execute a warrant for the Town  
of Cortlandt, dated August 18, 2005, in the amount of  
\$2,031,552.00, as per Document #26/06, attached to the official  
minutes of this meeting; that this warrant be for that portion of  
the District lying in the Town of Cortlandt; and the collection  
period ends October 31, 2005; that said warrant be delivered to  
the Tax Collector of Cortlandt. And be it further resolved, that  
the Collector may make no changes or alterations in the warrant  
or rolls except as provided in sections 551 through 558 of the  
Real Property Tax Law, and shall issue tax statements and make  
collections pursuant to the applicable provisions of the Real  
Property Tax Law. Motion carried unanimously.

ADJOURN At 9:30 p.m., on motion of Ms. Zarcone, seconded by Mr. Reale,  
MEETING there being no further business to discuss, the meeting was  
06/84 adjourned. Motion carried unanimously.

Submitted by  
Gary Tutty  
Superintendent of Schools

Typed by  
Linda Pregiato  
District Clerk