

Business Meeting Minutes – February 28, 2008

BOARD OF EDUCATION: Tina Mackay, President PRESENT
Guy Cohen, Vice President
Trustees Mary Maus and Frank Reale

Trustee Marie Zarcone was not present (notified)

ADMINISTRATORS: Dr. Marc Space, Superintendent of Schools
Dr. Barbara Fuchs, Assistant Superintendent for
Curriculum and Instruction
Paul Lee, Assistant Superintendent for Business
and Finance
Richard Herlihy, Interim High School Principal
Nick Bellantoni, Director of Operations

OTHERS: Hannah Schmidt, Student Representative to the Board
of Education, Reporter from the Putnam County News
and Recorder, staff from the Putnam Valley School District
and community members

Ms. Mackay convened the Business Meeting at 7:06 p.m. and asked the
community to join her in the Pledge of Allegiance. CONVENE
MEETING

Ms. Mackay announced that Hannah Schmidt would be the Putnam Valley High
School 2008 Valedictorian.

On motion of Mr. Reale, seconded by Ms. Maus, it was resolved, to approve
the minutes of the Work Session/Business Meeting of January 10, 2008, and the
Business Meeting of January 24, 2008. Motion carried unanimously. APPROVE
MINUTES
08/172

Mr. Mackay announced the Treasurer's Report for December 2007 was posted and
available for anyone wishing a copy.

ANNOUNCEMENTS OF GENERAL INTEREST

PRIDE IN PUTNAM VALLEY

Dr. Space recognized Jackson Gilman-Forlini for his selection to the NYS Music Association Festival, the All-State Chorus and the Eastern US Chorus, Maggie McCarthy for her selection to the NYS Music Association Festival for chorus and Stephanie Stoitsits for her selection to the NYS Music Association Festival for instrumental music.

Student Representative to the Board, Hannah Schmidt summarized activities in the schools, including the Mu Alpha Theta Math Honor Society Induction of 27 members on March 3; the Academic Challenge Team meeting for round 2 in New York City with Croton High School; the Great Works Concert to be held in the High School PAC on March 11; Straight Talk at the Middle School on March 11; the Elementary and Middle School competition in Destination Imagination on March 1; West Side Story to be performed by the PVHS Theatreworks on April 11-13; and the selection of Shannon Brown as the 2008 Putnam Valley High School Salutatorian.

Dr. Space reviewed the District's progress on the 2007-08 goals:

- In the area of finance, Dr. Space is a member of the Putnam/Northern Westchester BOCES Health Consortium, the District is responding to the various audits that occurred in 2007; and the budget process is progressing with the Citizens' Budget Committee actively meeting.
- In the area of Instruction, Dr. Space explained the post-graduate survey was ready to be given to our current graduates.
- In the area of Communication, the Website update is progressing, a beta test version is being viewed.
- In the area of Facilities, the initial attempts to share a bus service facility have not proven fruitful.

Mr. Reale asked if the beta Website version could be sent to Hannah Schmidt and suggested that it is not put into production until all pages are updated. He also asked if Board meetings could be webcast for those community members who do not have access to a cable station.

Mr. Lee and Dr. Space assured Ms. Mackay that the website would be kept up to date by the webmaster.

Ms. Mackay noted the Audit Committee had met and recommended that the Risk Management Plan, as required by law, be updated and that the Payroll function be audited this fiscal year.

Ms. Mackay asked Mr. Herlihy and Hannah Schmidt to update the Board on the High School Community Service Requirement. They explained the current proposal is for a 40-hour service requirement and would be applied to the current 9th grade class. "Service Learning" is a value skill and should be expected of all. Ms. Maus asked if it could be phased in over the next three years. It was noted that community service is encouraged but was felt that it would not be a requirement for sophomores and juniors. Mr. Reale asked if those current students who complete the requirement could receive a certificate at graduation.

The PTA/PTSA announced Parents as Reading Partners (PARP) had started at the Elementary School and would begin at the Middle School in March.

Ms. Maus reported about the Sandy Galef meeting with the community at the PV Library. Assemblywomen Galef discussed her proposal for a mixed funding of education from property taxes and income taxes. It was noted that Cahill had put forth a bill to fund only from income tax. Assemblywoman Galef discussed the need for stability that property taxes give. Ms. Maus mentioned that Assemblywoman Galef offered to come to the Board meetings to continue this discussion.

Ms. Mackay asked for public contribution on agenda items. There was no public comment.

On motion of Mr. Reale, seconded by Ms. Maus, it was resolved, on recommendation of the Superintendent of Schools, to authorize the tax collector to make refunds due to small claims assessment review as follows:

AUTHORIZE
TAX COLLECTOR
TO MAKE
REFUNDS
08/173

<u>Name</u>	<u>Tax ID #</u>	<u>Amount</u>	<u>School Year</u>
Lopez	84.-1-16.3	\$617.12	2007-08
Cerrone	84.-1-16.2	\$266.00	2007-08
McLaughlin	62.13-2-10	\$1,796.55	2004-05
McLaughlin	62.13-2-10	\$2,369.24	2005-06
McLaughlin	62.13-2-11	\$1,258.58	2004-05
McLaughlin	62.13-2-11	\$1,767.22	2005-06

Motion carried unanimously.

On motion of Ms. Maus, seconded by Mr. Cohen, it was resolved, on recommendation of the Superintendent of Schools, to award the bid for Paint to the lowest responsible bidder, Oregon Hardware, 9 Oscawana Lake Road, Putnam Valley, NY 10579. Motion carried unanimously.

AWARD
BID FOR PAINT
TO OREGON
HARDWARE
08/174

On motion of Mr. Cohen, seconded by Mr. Reale, it was resolved, on recommendation of the Superintendent of Schools, to accept a generous monetary donation from the Peers Influence Peers Partnership to be used in the Putnam Valley High School. Motion carried unanimously.

ACCEPT
MONETARY
DONATION
PEERS INFLUENCE
PEERS PARTNERSHIP
TO BE USED AT PVHS
08/175

APPROVE
2007-08
EDUCATIONAL
CONTRACTS WITH
MAHOPAC CSD
08/176

On motion of Mr. Reale, seconded by Ms. Maus, it was resolved, on recommendation of the Superintendent of Schools, to approve three Educational Contracts for 3 students for the 2007-08 school year with the Mahopac Central School District, as per Document #64/08, Document #65/08, and Document #66/08, attached to the official minutes of this meeting. Motion carried unanimously.

It was noted that these students were being tuitioned into our District.

APPROVE
2007-08
HEALTH &
WELFARE SERV.
CONTRACTS WITH
OSSINING
SOMERS
WHITE PLAINS
08/177

On motion of Ms. Maus, seconded by Mr. Cohen, it was resolved, on recommendation of the Superintendent of Schools, to approve the following 2007-08 contracts for Health and Welfare Services provided to resident students of Putnam Valley attending a non-public schools within the following school districts, as per the documents attached to the official minutes of this meeting and authorize the President of the Board of Education to sign the contracts:

	<u>SCHOOL</u>	<u># OF</u>	<u>COST PER</u>	<u>TOTAL</u>
<u>DOCUMENT #</u>	<u>DISTRICT</u>	<u>STUDENTS</u>	<u>STUDENT</u>	<u>COST</u>
#67/08	Ossining	7	\$831.00	\$ 5,817.00
#68/08	Somers	23	\$670.63	\$15,424.49
#69/08	White Plains	3	\$746.70	\$ 2,240.10

Motion carried unanimously.

PARTICIPATE
WITH DISTRICTS
FROM THE
SOUTHERN WEST.
BOCES TO
BID JOINTLY IN
SUPPLIES,
COMMODITIES
MATERIALS
EQUIPMENT
08/178

On motion of Mr. Cohen, seconded by Mr. Reale, it was resolved that WHEREAS, it is the desire of the participating school districts of the Southern Westchester Board of Cooperative Educational Services, adopting this resolution to bid jointly in those supplies, commodities, materials and equipment set forth below.

NOW, therefore, be it

RESOLVED that the Putnam Valley School District agrees to participate with other school districts of the Southern Westchester Board of Cooperative Educational Services, Westchester County, New York, adopting this in the joint bidding of:

- Art Supplies
- General School Supplies
- Office Supplies
- Fine Paper Supplies
- Audio Visual Supplies & Equipment
- Custodial Supplies
- Custodial Paper Supplies
- Lumber Supplies
- Laser & Ink Jet Toners
- Microcomputer Software
- Microcomputer Hardware
- Office and Classroom Furniture
- Graphing Calculators

BE IT FURTHER RESOLVED that this Resolution shall remain in effect until June 30, 2009.

BE IT FURTHER RESOLVED that it is agreed that the specifications as presented will be used, and that this Board agrees to bid its required amount of said commodities jointly with other participating school districts in Southern Westchester and the Southern Westchester Board of Cooperative Educational Services. The recommendation of the Purchasing Steering Committee will be considered when this Board acts on the purchase of said Commodities.

BE IT FURTHER RESOLVED that the invitation to bid will be advertised by BOCES in the Journal News in accordance with the provisions of Section 103 of the General Municipal Law.

Motion carried unanimously.

It was noted that this form of shared services would save the District significant money.

PVCSD On motion of Mr. Reale, seconded by Ms. Maus, it was resolved that

LEAD AGENCY

IN SEQRA WHEREAS, the Board of Education is planning a project involving the
PROCESS FOR construction of a small field house on the High School/Middle School
CONSTRUCTION campus; and

OF FIELD HOUSE

ON HS/MS WHEREAS, the Putnam Valley Central School District is the involved
CAMPUS agency principally responsible for undertaking this project; and

AND DECLARE

PROJECT A WHEREAS, the Board of Education has reviewed the components, phases
TYPE II and aspects of the proposed project; and

ACTION

08/179

WHEREAS, the Board of Education has been advised by its architects, Kaeyer, Garment & Davidson that the proposed project consists of activities designated as a Type II action under SEQRA, specifically, the “construction or expansion of a primary or accessory/appurtenant, non-residential structure or facility involving less than 4,000 square feet of gross floor area. . . .” (6 NYCRR 617.5(c)(7)); and

WHEREAS, the Board of Education has been further advised by its architects, Kaeyer, Garment & Davidson that the proposed work will have no significant adverse impact on the environment based on the criteria in SEQRA and its regulations, and does not exceed any of the thresholds of a SEQRA Type II action;

NOW, THEREFORE, IT IS HEREBY RESOLVED AS FOLLOWS:

1. The Board of Education of the Putnam Valley Central School District, as the involved agency principally responsible for undertaking the construction of a small field house on the High School/Middle School campus, declares itself lead agency in the SEQRA process for this proposed action, and
2. The Board of Education of the Putnam Valley Central School District, as lead agency in the SEQRA review of this project declares that this project is a Type II action under 6 NYCRR 617.5(c)(7), which will not have a significant impact on the environment and is not subject to further SEQRA review.

Motion carried unanimously.

It was noted that this resolution state that the Putnam Valley Central School District would be building a concession stand/bathroom complex at the athletic field and there would be no impact on the environment.

On motion of Ms. Maus, seconded by Mr. Cohen, it was resolved that

WHEREAS, the Board of Education has previously reviewed and recognized the need for a field house with toilets and a concession area on the HS/MS site. In addition to better serving visitors to athletic facilities, the creation of toilets at the athletic area will avoid requiring the school buildings to be kept open for such use, improving general security. Additionally community response has been such that the construction of such toilets is believed to be fully fundable through self-performance, with no impact to budget, donations from the public, and donations of material and work.

AUTHORIZE
CONSTRUCTION
OF A FIELD HOUSE
ON HS/MS CAMPUS
WITH DONATED FUNDS,
MATERIALS & WORK
08/180

THEREFORE, the Board of Education resolves to authorize the construction of such building and the use of such donated funds and material and work for same.

Motion carried unanimously.

On motion of Mr. Cohen, seconded by Mr. Reale, it was resolved, on recommendation of the Superintendent of Schools, to grant permission for a non-resident faculty member’s child to attend Putnam Valley Elementary School for the 2008-09 school year. Motion carried unanimously.

GRANT
PERMISSION
FOR NON-RESIDENT
STAFF MEMBER’S
CHILD TO ATTEND
PVES FOR 2008-09
SCHOOL YEAR
08/181

It was noted that this is a one-year approval and will not have an additional cost.

On motion of Mr. Reale, seconded by Ms. Maus, it was resolved, on recommendation of the Superintendent of Schools, that the Director of Special Education, is hereby appointed as the School District’s designee for the purposes of making referrals of students for initial evaluations under the law and regulations pertaining to special education as set forth in Education Law§4401-a, as amended. Motion carried unanimously.

APPOINT
DIRECTOR OF
SPECIAL EDUCATION
DESIGNEE FOR
PURPOSES OF
MAKING REFERRALS
OF STUDENTS
FOR INITIAL
EVALUATIONS
08/182

GRANT
PERMISSION
DR. M. SPACE
TO ATTEND
NYSCOSS
SEMINAR
3/14/07
08/183

On motion of Ms. Maus, seconded by Mr. Cohen, it was resolved, by the Board of Education to grant permission for Dr. Marc Space to attend The Council of School Superintendents seminar entitled, “Superintendent—School Board Relations and Team Governance,” on Friday, March 14, 2008, in Albany, NY. Motion carried unanimously.

GRANT
PERMISSION
DR. M. SPACE
TO RENEW
2007-08
MEMBERSHIP
IN AASA
08/184

On motion of Mr. Cohen, seconded by Mr. Reale, it was resolved, by the Board of Education, to grant permission for Dr. Marc Space to renew membership in the American Association of School Administrators for the 2007-08 school year. Motion carried unanimously.

It was noted we would receive free advertising for administrative positions.

ADD
INSURANCE
COVERAGE
ADDENDUM
TO SUPT. OF
SCHOOLS
CONTRACT
THROUGH 6/30/10
08/185

On motion of Mr. Reale, seconded by Ms. Maus, it was resolved, by the Board of Education, to add the following addendum to the Superintendent’s contract for the duration of his contract, through June 30, 2010: “If the Superintendent elects to change coverage from family to individual or elects to drop coverage, he shall be entitled to receive one-half of the difference in premium paid by the district, annually.” Motion carried unanimously.

It was noted that this actually would save the District money.

ADOPT
2008-09
SCHOOL DISTRICT
CALENDAR
08/186

On motion of Ms. Maus, seconded by Mr. Cohen, it was resolved, on recommendation of the Superintendent of Schools, to adopt the 2008-09 school district calendar, as per Document #70/08, attached to the official minutes of this meeting. Motion carried unanimously.

On motion of Mr. Cohen, seconded by Mr. Reale, it was resolved, on recommendation of the Superintendent of Schools, to approve CSE/CPSE placements, as per Document #71/08, attached to the official minutes of this meeting. Motion carried unanimously.

APPROVE
CSE/CPSE
PLACEMENTS
08/187

On motion of Mr. Reale, seconded by Ms. Maus, it was resolved, on recommendation of the Superintendent of Schools, to grant retroactive Graduate Course Credit for salary purposes, for the 2006-07 and 2007-08 school years, as per Document #73/08, attached to the official minutes of this meeting. Motion carried unanimously.

GRANT
RETROACTIVE
GRADUATE COURSE
CREDIT FOR
2006-07 & 2007-08
SCHOOL YEAR
08/188

On motion of Ms. Maus, seconded by Mr. Cohen, it was resolved, on recommendation of the Superintendent of Schools, to enter into a Letter of Agreement with Richard Herlihy, Interim High School Principal, through June 27, 2008. Motion carried unanimously.

ENTER
INTO A LETTER
OF AGEEMENT
WITH R. HERLIHY
THROUGH 6/27/08
08/189

On motion of Mr. Cohen, seconded by Mr. Reale, it was resolved, on recommendation of the Superintendent of Schools, to appoint Kristan McCarty to a five-month leave replacement position as a Grade 3 teacher at the Putnam Valley Elementary School, on Step 1 BA of the P.V.F.T. salary schedule, effective February 4, 2008 through June 30, 2008. Motion carried unanimously.

APPOINT
K. MCCARTY
5-MON. LEAVE
REPLACEMENT-PVES
EFF. 2/4/08-6/30/08
06/190

On motion of Mr. Reale, seconded by Ms. Maus, it was resolved, on recommendation of the Superintendent of Schools, to take personnel actions, as per Document #74/08, attached to the agenda and official minutes of this meeting. Motion carried unanimously.

PERSONNEL
ACTIONS
06/191

PUBLIC CONTRIBUTION PERIOD

Ms. Mackay asked for public contribution.

Mr. Reale discussed a recent article in the New York Times, metabolism/brain activity of adolescent in early morning. The article stated that adolescents are not “awake” at hours that our classes start and he suggested that the PVHS Building Steering Committee look at this item, especially with respect to transportation.

Ms. Mackay noted there were two seats up for election at Putnam/Northern Westchester BOCES this year and applications must be in by March 28.

Mr. Cohen noted that there would be one seat up for election in Putnam Valley this year and application packets could be picked up from the District Clerk.

Mr. Nick Bellantoni answered questions about the building at the athletic complex stating he would supervise the project and volunteers, including professional contractors, have come forth. Mr. Cohen noted there would be a concession stand which would have electricity for stoves and refrigerator and two bathrooms that would be handicap accessible.

Ms. Mackay announced the Board would move into Executive Session for the purpose of discussing a personnel matter. There would be no other new business conducted upon their return.

EXECUTIVE
SESSION
08/192

At 8:17 p.m., on motion of Ms. Mackay, seconded by Mr. Reale, the Board moved into Executive Session to discuss a personnel matter. Motion carried unanimously.

ADJOURN
MEETING
08/193

At 8:49 p.m., on motion of Ms. Maus, seconded by Mr. Reale, the Board returned from Executive Session and at 8:50 p.m., there being no further business to discuss, the meeting was adjourned. Motion carried unanimously.

Submitted by
Guy Cohen
Vice President
Board of Education

Typed by
Linda Pregiato
District Clerk