

Business Meeting Minutes – March 27, 2008

BOARD OF EDUCATION: Tina Mackay, President PRESENT
Guy Cohen, Vice President
Trustees Mary Maus, Frank Reale and Marie Zarcone

ADMINISTRATORS: Dr. Marc Space, Superintendent of Schools
Dr. Barbara Fuchs, Assistant Superintendent for
Curriculum and Instruction
Paul Lee, Assistant Superintendent for Business
and Finance
Richard Herlihy, Interim High School Principal
Edward Hallisey, Middle School Principal
Jamie Edelman, Elementary School Principal
James Stowell, Director of Special Education and
Student Services
Nick Bellantoni, Director of Operations
Brian Hogaboom, Athletic Coordinator

OTHERS: Reporter from the Putnam County News and Recorder,
staff from the Putnam Valley School District
and community members

Ms. Mackay convened the Business Meeting at 7:07 p.m. and asked the CONVENE
community to join her in the Pledge of Allegiance. MEETING

On motion of Ms. Maus, seconded by Mr. Reale, it was resolved, to approve APPROVE
the minutes of the Work Session/Business Meeting of February 7, 2008, and the MINUTES
Business Meeting of February 28, 2008. Motion carried unanimously. 08/200

Mr. Mackay announced the Treasurer’s Report for January 2008 was posted and
available for anyone wishing a copy.

ANNOUNCEMENTS OF GENERAL INTEREST

Sara Zevola, from a PV Girl Scout Troop presented her project, Safety Fair, to satisfy a requirement for the Gold Award. The Safety Fair will be held on May 2 at the Putnam Valley Elementary School starting at 5:30 p.m. Members of various organizations from the town, county and local community will be on hand to inform students and the public on various issues. The Board thanked Sara for taking the initiative and gave their approval.

Dr. Space led a discussion of the contract with Dutchess County Community College (DCCC) to continue to hold a college level statistics course at Putnam Valley High School. The course is taught by one of the faculty members but follows DCCC curriculum and uses their text. Students who pass the course earn college credit from DCCC. On April 3 the Board will hear a presentation to expand our relationship with DCCC to supply after-school courses and adult education for our community.

Dr. Fuchs presented the new state mandate for Health Appraisal of our student body. The Health Appraisal Form will collect immunization data, medical history and body mass index (BMI), a measure of obesity. The forms will be filed with the applicable school nurse.

The Board and community then heard 2008-09 budget presentations from the Principals, Director of Special Education and Student Services, Assistant Superintendent for Curriculum and Personnel, Director of Operations and Transportation and Athletic Coordinator. The presentations are attached.

The highlights of the presentations follow:

Putnam Valley Elementary School – Enrollment is estimated to decrease by 17 with no change in staff anticipated. The staff plans to continue to improve their abilities in writing, reading and technology by participating in programs using Teachers' College, BOCES and our own experts this summer and during the coming school year.

Putnam Valley Middle School – Enrollment is estimated to increase by 8; staff increase of 0.2 FTE for Grade 8 social studies. A language lottery will be used to ensure that more students take French.

Putnam Valley High School – Enrollment is estimated to decrease by 9; 31 co-curriculum activities as planned; staff increase of 0.1 FTE for science. The Board asked Principal Herlihy to supply detailed class enrollments by subject and grade.

The Board discussed funding for the SRO officer. Presently the county is moving to discontinue funding. The Board and Principals feel the value of the SRO officer.

Special Education/Student Services – Preschool enrollment prediction is that in the fall there will be children who may need services in kindergarten. We have increased in-house ability to deliver services thus reducing out of district placements. Graduation rates are 100%. Funding for pre-school and Medicaid are currently an issue until the state and county finalize budgets and regulations. There is presently a problem with Medicaid covering school psychologists. Ms. Zarcone thanked Mr. Stowell, who will be retiring as Director, for his dedication to the students and the District.

Operations/Building and Grounds/Transportation – Fuel: heating oil, gas and diesel increased from 26-40% from this year.

At 8:55 pm., Ms. Zarcone left the meeting for personal reasons and did not return.

Athletics – 57% of the High School and 72.4% of the Middle School students participate in at least one interscholastic sports activity. The Board asked Mr. Hogaboom to look at the need for assistant coaches in some of the sports such as volleyball. The also discussed chaperones vs. liability. Intramural sports are run between 7-8 a.m. at the Middle School.

Curriculum, Instruction/Personnel – We continue to work with BOCES on shared series for training and advertising. It is estimated we receive \$114,000 in grants.

The presentation by Dr. Mark Space of the overall budget amounts was postponed until April 3.

Ms. Mackay asked for public contribution on agenda items. There was no public comment.

On motion of Mr. Reale, seconded by Ms. Maus, it was resolved, on recommendation of the Superintendent of Schools, to approve the following 2007-08 contracts for Health and Welfare Services provided to resident students of Putnam Valley attending a non-public schools within the following school districts, as per the documents attached to the official minutes of this meeting and authorize the President of the Board of Education to sign the contracts:

<u>DOCUMENT #</u>	<u>SCHOOL DISTRICT</u>	<u># OF STUDENTS</u>	<u>COST PER STUDENT</u>	<u>TOTAL COST</u>	<u>APPROVE 2007-08 HEALTH & WELFARE CONTRACTS WITH ARLINGTON BRIARCLIFF MANOR GREENBURGH PEEKSKILL TARRYTOWN 08/201</u>
#75/08	Arlington	4	\$384.70	\$1,538.80	
#76/08	Briarcliff Manor	1	\$925.00	\$ 925.00	
#77/08	Greenburgh	1	\$693.64	\$ 693.64	
#78/08	Peekskill	1	\$734.00	\$ 734.00	
#79/08	Tarrytown	4	\$699.00	\$2,796.00	

Motion carried unanimously.

On motion of Ms. Maus, seconded by Mr. Cohen, it was resolved, on recommendation of the Audit Committee to appoint ACCUME Partners, 80 Broad Street, New York, NY 10004, as the District Internal Auditor for the 2007-08 school year. Motion carried unanimously.

APPOINT ACCUME PARTNERS INTERNAL AUDITORS FOR 2007-08 SCHOOL YEAR 08/202

ACCEPT On motion of Mr. Cohen, seconded by Mr. Reale, it was
DONATION FROM resolved, on recommendation of the Superintendent of Schools, to
PTSA TO START accept a donation of \$400.00 from the PTSA to start a Petty Cash Fund
PETTY CASH FUND for the LEARN Community Based Fund at the Putnam Valley High School.
FOR LEARN FUND Motion carried unanimously.
AT PVHS
08/203

APPROVE On motion of Mr. Reale, seconded by Ms. Maus, it was resolved, on
CSE/CPSE placements, as per Document #80/08, attached to the official minutes of this
PLACEMENTS meeting. Motion carried unanimously.
08/204

APPROVE On motion of Ms. Maus, seconded by Mr. Cohen, it was resolved, on
2008-09 recommendation of the Superintendent of Schools, to approve the 2008-09
GO GREEN CLUB Putnam Valley Elementary School Green Team Club, as per Document #81/08,
AT PVES attached to the official minutes of this meeting. Motion carried unanimously.
08/205

GRANT On motion of Mr. Cohen, seconded by Mr. Reale, it was resolved, on
PERMISSION FOR recommendation of the Superintendent of Schools, to grant permission for a
FACULTY MEMBER'S non-resident faculty member's children to attend Putnam Valley Elementary
CHILDREN TO School for the 2008-09 school year. Motion carried unanimously.
ATTEND PVES
2008-09 SCHOOL
YEAR
08/206

APPROVE On motion of Mr. Reale, seconded by Ms. Maus, it was resolved, on
2008 SPRING recommendation of the Superintendent of Schools, to approve 2008 spring
COACHES/STIPENDS season coaches/stipends as per Document #82/08, attached to the official
08/207 minutes of this meeting. Motion carried unanimously.

APPROVE On motion of Ms. Maus, seconded by Mr. Cohen, it was resolved, on
ADDED 2008 recommendation of the Superintendent of Schools, to approve an added 2008
JV BOYS' spring coaching position of JV Boys Lacrosse Coach. Motion carried
LACROSSE COACH unanimously.
POSITION
08/208

On motion of Mr. Cohen, seconded by Mr. Reale, it was resolved, on recommendation of the Superintendent of Schools, to approve extended payment beyond the regular contractual season to coaches, as per Document #83/08, attached to the official minutes of this meeting. Motion carried unanimously.

APPROVE
EXTENDED
PAYMENT FOR
COACHES
08/209

On motion of Mr. Reale, seconded by Ms. Maus, it was resolved, on recommendation of the Superintendent of Schools, to accept, with regret, the resignation for the purpose of retirement of L. James Stowell, Director of Special Education and Student Services, effective June 30, 2008, as per Document #84/08, attached to the official minutes of this meeting. Motion carried unanimously.

ACCEPT
RETIREMENT
RESIGNATION
J. STOWELL
EFF. 6/30/08
08/210

The Board praised Jim Stowell for the strength of his leadership.

On motion of Ms. Maus, seconded by Mr. Cohen, it was resolved, on recommendation of the Superintendent of Schools, to appoint Natalie Doherty to a 3-year probationary appointment as Director of Special Education and Student Services, effective July 1, 2008 through June 30, 2011 and authorize the Superintendent of Schools to enter into a Letter of Agreement for the 2008-09 school year. Motion carried unanimously.

APPOINT
N. DOHERTY
DIRECTOR OF
SP ED.
3-YR. PROB APPT.
EFF. 7/1/08-6/30/11
08/211

The Board welcomed Ms. Doherty to her new role and responsibilities and expressed their support.

On motion of Mr. Cohen, seconded by Mr. Reale, it was resolved, on recommendation of the Superintendent of Schools, to accept the resignation of Raymond Cooper, High School Principal, effective June 30, 2008. Motion carried unanimously.

ACCEPT
RESIGNATION
R. COOPER
EFF. 6/30/08
08/212

On motion of Mr. Reale, seconded by Ms. Maus, it was resolved, on recommendation of the Superintendent of Schools, to appoint Xheneta (Janet) Djokic to a six-month probationary appointment as a cleaner in the Putnam Valley High School, on Step 2 of the C.S.E.A. salary schedule, effective March 25, 2008 through August 25, 2008. Motion carried unanimously.

APPOINT
XHENETA (JANET) DJOKIC
6-MON PROB. APPT.
CKEANER-PVHS
EFF. 3/25/08-8/25/08
08/213

PERSONNEL
ACTIONS
08/214 On motion of Ms. Maus, seconded by Mr. Cohen, it was resolved, on recommendation of the Superintendent of Schools, to take personnel actions, as per Document #85/08, attached to the agenda and official minutes of this meeting. Motion carried unanimously.

AWARD
GEN. TRADES
CONSTRUCTION
CONTRACT TO
RM CONTRACT
SERV. INC.
08/215 On motion of Mr. Cohen, seconded by Mr. Reale, it was resolved, on recommendation of the Superintendent of Schools, to award the General Trades Construction Contract to the lowest responsible bidder, RM Contracting Services, Inc., 1944 Route 22 Brewster, NY 10509; at their base bid amount of \$1,945,000.00; plus Alternate #2a for air conditioning work in their bid amount of \$5,000.00; plus Alternate #3 for ceiling work in their bid amount of \$18,000.00. Motion carried unanimously.

It was noted that Motions #15-#18 would award the bids for the new building work at the Elementary School starting this summer and these were the lowest responsible bidders.

AWARD
PLUMBING CONT.
DUTCHESS MECH.
08/216 On motion of Mr. Reale, seconded by Ms. Maus, it was resolved, on recommendation of the Superintendent of Schools, to award the Plumbing Contract to the lowest responsible bidder, Dutchess Mechanical, 25 Pellbridge Drive, Hopewell Jct., NY 12533; at their base bid amount of \$125,400.00. Motion carried unanimously.

AWARD
HEATING VENT-
ILATING & AIR
CONDITIONING
DUNCAN INDUS.
CORP.
08/217 On motion of Ms. Maus, seconded by Mr. Cohen, it was resolved, on recommendation of the Superintendent of Schools, to award the Heating Ventilating & Air Conditioning Contract to the lowest responsible bidder, Duncan Industries Corp., 121 Lafayette Ave, White Plains, NY 10603; at their base bid amount of \$573,000.00; plus Alternate #2a for air conditioning work in their bid amount of \$175,000.00; plus Alternate #3 for ceiling work in their bid amount of \$12,000.00. Motion carried unanimously.

AWARD
ELECTRICAL
CONTRACT
ALL BRIGHT
ELECTRIC
08/218 On motion of Mr. Cohen, seconded by Mr. Reale, it was resolved, on recommendation of the Superintendent of Schools, to award the Electrical Contract to the lowest responsible bidder, All Bright Electric, 100 Snake Hill Rd., West Nyack, NY 10994; at their base bid amount of \$234,000.00; plus Alternate #2a for air conditioning work in their bid amount of \$34,500.00; plus Alternate #3 for ceiling work in their bid amount of \$21,500.00. Motion carried unanimously.

PUBLIC CONTRIBUTION PERIOD

It was noted that West Side Story would be presented on April 11-13 and a special senior citizen’s presentation on April 10, followed by a dinner.

The Board summarized their discussion from the March 25 meeting as to how to use the excess monies from the dedicated tax certiorari fund. It was noted that the community would vote on how the District will expend the funds. Dr. Space said the proposed motion will be presented to the Board at the April 3 meeting and this will permit sufficient time to provide public notice.

Ms. Mackay announced the Board would move into Executive Session for the purpose of discussing a personnel matter. There would be no other new business conducted upon their return.

At 9:45 p.m., on motion of Ms. Mackay, seconded by Mr. Reale, the Board moved into Executive Session to discuss a personnel matter. Motion carried unanimously.

EXECUTIVE
SESSION
08/219

The Superintendent, Assistant Superintendent for Curriculum and Principals joined the Board in Executive Session.

At 10:40 p.m., on motion of Mr. Reale, seconded by Ms. Maus, the Board returned from Executive Session and at 10:41 p.m., there being no further business to discuss, the meeting was adjourned. Motion carried unanimously.

ADJOURN
MEETING
08/220

Submitted by
Guy Cohen
Vice President
Board of Education

Typed by
Linda Pregiato
District Clerk