

Business Meeting Minutes – April 17, 2008

BOARD OF EDUCATION: Tina Mackay, President PRESENT  
Guy Cohen, Vice President  
Trustees Mary Maus, Frank Reale and Marie Zarcone

ADMINISTRATORS: Dr. Marc Space, Superintendent of Schools  
Dr. Barbara Fuchs, Assistant Superintendent for  
Curriculum and Instruction  
Paul Lee, Assistant Superintendent for Business  
and Finance  
Nick Bellantoni, Director of Operations

OTHERS: Hannah Schmidt, Student Representative to the Board of  
Education, Reporter from the Putnam County News and  
Recorder, staff from the Putnam Valley School District  
and community members

Ms. Mackay convened the Business Meeting at 7:03 p.m. and asked the CONVENE  
community to join her in the Pledge of Allegiance. MEETING

On motion of Ms. Maus, seconded by Mr. Reale, it was resolved, to approve APPROVE  
the minutes of the Work Session/Business Meeting of March 13, 2008, the MINUTES  
Work Session/Business Meeting of March 25, 2008 and the Business 08/226  
Meeting of March 27, 2008. Motion carried unanimously.

Ms. Zarcone asked why the March meetings were not shown in a timely manner on  
Cablevision. It was explained that Cablevision had changed the technical requirements of  
the media and until the revised equipment was available there was a delay in transferring  
the video to the proper media equipment. The equipment has been purchased.

Ms. Mackay announced the Treasurer’s Report for February 2008 was posted and  
available for anyone wishing a copy.

**ANNOUNCEMENTS OF GENERAL INTEREST**

**PRIDE IN PUTNAM VALLEY**

Pride in Putnam Valley was deferred until the Board meeting of April 29.

Ms. Maureen McLaughlin presented a plan for the District to consider the use of our facilities by organizations that would bring educational (both university and adult education) and cultural activities to the community. The District would charge for the use of facilities. In addition, the District should consider the use of facilities by corporations for their training and motivational sessions. The Board requested Paul Lee and Dr. Space to provide Ms. McLaughlin with some initial cost and use estimates to determine if the District could permit “for profit” organizations to use the facilities and if the District could make a “profit” (charge additional monies about cost, depreciation and use) on rentals.

Dr. Space, Dr. Fuchs and Mr. Lee summarized the proposed 2008-09 Budget. This summary presentation is attached. The proposed budget represents a 4.27% year to year increase, with the majority of the increase coming from fuel and benefits. The other items are less than CPI. Paul Lee and his team and the District were commended by the Board for their monitoring and management of the budget. It was noted that the Athletic Department continues to investigate the sports participation guidelines.

There was a discussion of “shared services” and the frustration of lack of movement with county and towns.

Student Representative to the Board of Education Hannah Schmidt updated the Board and community on student activities: The High School performance of West Side Story was a tremendous success, with standing room crowds for all three performances; High School students art work on display at Garrison Art Center on April 18 and 19, with a reception for art work done by our Middle School and Elementary School students running through May 21; the Middle School performance of The Sound of Music, was also a tremendous success with two standing room only performances; the Elementary School gymnastics show was presented with students continuing to demonstrate great skills; The High School Honor Society Induction will be on April 28 and the Middle School Jr. Honor Society Induction will be April 30; mixed choir will perform in Washington, D.C.; and the High School Mock Trial Team are Putnam County champions and are moving to the regional level. Students receiving awards are Janelle Herelle awarded the RPI medal of distinction; Shannon Brown awarded the CIBA Science Foundation Award; High School student Kerri LoPuzzo and Middle School students Diane Rush and Rachel Fitzgerald were awarded the Putnam County Youth Award for their service to the community.

The PTA/PTSA representative updated the Board and community on the successful Internet Safety meeting given by SRO Mansfield; the successful Grade 3 Cranium family game night; the Spelling Bee challenge at the Elementary School and Middle School which will continue through May with championships; 200 students and families participated in the Elementary School Science Night; PARC programs continue at the Middle and Elementary School; tonight’s PARC movie night at the Elementary School and prior to the Board meeting a PARC family pizza activity night with some students interviewed about the PARC Program and will appear on the Board meeting tape; the Elementary

School performance of Peter Pan scheduled for May 9 and 10; Author Yuni Henry to speak to 1<sup>st</sup> and 2<sup>nd</sup> grade student; Poetry Slam scheduled at the Middle School; and a Latino Culture celebration scheduled at the Middle School for May.

Ms. Mackay asked for public contribution on agenda items. Mr. Cohen noted that Motion #10 setting the Board meeting dates was done before the Reorganization Meeting this year in order to ensure a timely issuance of the 2008-09 calendar. Ms. Mackay noted that Motion #9 asked for the names of the Co-Chairpersons for the May 20<sup>th</sup> vote and that Mr. Cohen will open the vote with Mr. Reale closing the vote. These names would be added to the motion.

On motion of Mr. Reale, seconded by Ms. Maus, it was resolved, by the Putnam Valley Board of Education, to adopt a tentative budget for the 2008-09 school year in the amount of \$42,695,238.00. Motion carried unanimously.

ADOPT  
TENTATIVE  
2008-09 BUDGET  
08/227

On motion of Ms. Zarcone, seconded by Ms. Maus, it was resolved, on recommendation of the Superintendent of Schools, to set the following dates for action regarding the 2008-09 District Budget Vote and Board Election:

SET  
DATES FOR  
2008-09  
DISTRICT BUDGET/  
BOARD ELECTION  
08/228

- May 5 Voter Registration, Elementary School, 4-8 p.m.
- May 7 Voter Registration, High School, 4-8 p.m.
- May 14 Voter Registration, High School, 4-8 p.m.
- May 17 Voter Registration, District Office, 9 a.m. – 1:00 p.m.
- May 20 Budget Vote and Board Election, High School, 6:00 a.m.-9:00 p.m.

Motion carried unanimously.

It was noted that a person can register during the day at the Business Office and these dates and times were additional registration periods. It was also noted that absentee ballots would be available from the District Clerk in May.

On motion of Ms. Maus, seconded by Mr. Cohen, it was resolved, on recommendation of the Superintendent of Schools, to approve the following 2007-08 contracts for Health and Welfare Services provided to resident students of Putnam Valley attending non-public schools within the following school districts, as per the documents attached to the official minutes of this meeting and authorize the President of the Board of Education to sign the contracts:

APPROVE  
2007-08  
HEALTH &  
WELFARE  
SERVICE  
CONTRACTS  
LAKELAND CSD  
YORKTOWN CSD  
08/229

<u>DOCUMENT #</u>	<u>SCHOOL DISTRICT</u>	<u># OF STUDENTS</u>	<u>COST PER STUDENT</u>	<u>TOTAL COST</u>
#86/08	Lakeland	101	\$809.35	\$81,744.35
#87/08	Yorktown	13	\$876.10	\$11,389.00

Motion carried unanimously.

ENTER  
INTO AN  
AGREEMENT WITH  
PUTNAM COUNTY  
TO PREPARE  
2008-09 SCHOOL  
DISTRICT TAX ROLLS  
08/230

On motion of Mr. Cohen, seconded by Mr. Reale, it was resolved, on recommendation of the Superintendent of Schools, to enter into an agreement with the County of Putnam and the Putnam Valley Central School District for the county to prepare the 2008-09 school district tax rolls, as per Document #88/08, attached to the official minutes of this meeting. Motion carried unanimously.

APPROVE  
CHANGE ORDERS  
FOR CAPITAL  
PROJECTS AT ES  
08/231

On motion of Mr. Reale, seconded by Ms. Zarccone, it was resolved, that

Whereas the Board of Education must approve all change orders for capital project at the Putnam Elementary School, and

Whereas the project has a designated budget, to include for contingencies such as change orders, and

Whereas prompt review and approval of unanticipated needs may be needed to protect staff and children and / or to insure the project remains on schedule,

Therefore, be it

Resolved the following positions are designated as agents for the Board of Education for the review and approval of changes, until such changes can be brought before the Board of Education;

The Director of Facilities will be authorized to review and approve Change Orders up to \$10,000.

The Superintendent, or the Assistant Superintendent for Business, in the absence of the Superintendent, will be authorized to review and approve Change Orders up to \$20,000.

By a quorum of the Board, at the recommendation of the Superintendent, Change Orders up to \$50,000 will be authorized.

The Board of Education in public session will review and authorize Change Orders above \$50,000.

Motion carried unanimously.

Mr. Bellantoni noted that construction would begin next week and conclude in November. There was a slight delay due to the need to move the telephone center into the building.

On motion of Ms. Zarcone, seconded by Ms. Maus, it was resolved, on recommendation of the Superintendent of Schools to approve CSE/CPSE Placements, as per Document #89/08, attached to the official minutes of this meeting. Motion carried unanimously.

APPROVE  
CSE/CSE  
PLACEMENTS  
08/232

On motion of Ms. Maus, seconded by Mr. Cohen, it was resolved, on recommendation of the Superintendent of Schools to appoint Brian Bracken to a temporary appointment as a spring groundskeeper at the Putnam Valley Central School District, on Step 1 of the C.S.E.A. salary schedule, effective April 7, 2008 through June 30, 2008. Motion carried unanimously.

APPOINT  
B. BRACKEN  
TEMP. SPRING  
GROUNDKEEPER  
AT PVCSD  
EFF. 4/7/08-6/30/08  
08/233

On motion of Mr. Cohen, seconded by Mr. Reale, it was resolved, on recommendation of the Superintendent of Schools, to appoint Soccorsa Gargano to a six-month probationary appointment as a School Monitor at the Putnam Valley High School, on Step 1 of the C.S.E.A. salary schedule, effective April 18, 2008 through October 18, 2008. Motion carried unanimously.

APPOINT  
S. GARGANO  
6-MON. PROB APPT.  
SCHOOL MONITOR-HS  
EFF. 6/18/08-10/18/08  
08/234

On motion of Mr. Reale, seconded by Ms. Zarcone, it was resolved, on recommendation of the Superintendent of Schools, to take personnel actions, as per Document #90/08, attached to the agenda and official minutes of this meeting. Motion carried unanimously.

PERSONNEL  
ACTIONS  
08/235

On motion of Ms. Zarcone, seconded by Ms. Maus, it was resolved, on recommendation of the Superintendent of Schools, to adopt the 2008-09 Board of Education meeting dates, as per Document #91/08, attached to the official minutes of this meeting. Motion carried unanimously.

ADOPT  
2008-09  
BD. OF EDUUCATION  
MEETING DATES  
08/236

APPROVE On motion of Ms. Maus, seconded by Mr. Cohen, it was resolved, on  
ADDITIONAL recommendation of the Superintendent of Schools, to approve additional  
2007-08 SPRING 2007-08 spring coaches/stipends, as per Document #92/08, attached to the  
COACHES/STIPENDS official minutes of this meeting. Motion carried unanimously.  
08/237

ACCEPT On motion of Mr. Cohen, seconded by Mr. Reale, it was resolved, on  
DONATION recommendation of the Superintendent of Schools, to accept a generous  
R. SRINIVASAN donation of an Olympus BH-2 microscope, valued at approximately  
TO BE USED AT \$4,000.00, from R. Srinivasan, Ph.D, to be used at the Putnam Valley  
PVHS High School. Motion carried unanimously.  
08/238

**ANNOUNCEMENTS OF GENERAL INTEREST**

Mr. Cohen noted that 258 students and families participated in the MS Math Night. He thanked Torie Hamilton, Hannah Schmidt, Joe Rao, Jackson Gilman-Forlini, Ron Mahnert, Kristin Brown, Kati Mahoney, Esther Sportello, Peter Sortello, Anastasia Bailhache, Alexandra Baillhache, Lauren McIntyre, Janelle Herelle, Tina Wallach, Henry Chen, Daniel Baber-Manning, Kat Pattie and Emma Forbes for their assistance. Their enthusiasm was contagious.

Ms. Barbara Parmly asked the Board to reconsider moving of the two fourth grade classes from the stand alone building to the main ES building. She commented that the educational space in the stand-alone building was excellent.

Ms. Mackay announced the Board, along with the Superintendent and principals, would move into Executive Session to discuss a personnel matter and no other business would be conducted upon the Board's return.

EXECUTIVE At 8:59 p.m., on motion of Ms. Mackay, seconded by Ms. Maus, the Board  
SESSION moved into Executive Session to discuss a personnel matter. Motion carried  
08/239 unanimously.

At 9:19 p.m., on motion of Ms. Zarcone, seconded by Mr. Reale, the Board returned from Executive Session and at 9:21 p.m., there being no further business to discuss, the meeting was adjourned. Motion carried unanimously.

ADJOURN  
MEETING  
08/240

Submitted by  
Guy Cohen  
Vice President  
Board of Education

Typed by  
Linda Pregiato  
District Clerk