

MINUTES OF OPEN MEETING

BOARD OF EDUCATION

PUTNAM VALLEY CENTRAL SCHOOL DISTRICT
146 PEEKSKILL HOLLOW ROAD
PUTNAM VALLEY, NEW YORK 10579

TIME:7:00pm
No. of Pages: 7

Type of Meeting: Business Meeting

Date: Aug. 11, 2011

BOARD OF EDUCATION: President Valerie Fitzgerald **PRESENT**
Vice President Guy Cohen
Trustee Joseph Ferraro

Not Present (Notified):
Trustee Jeanine Rufo
Trustee David Spittal

ADMINISTRATORS: Dr. Barbara Fuchs, Interim Supt.
Paul Lee, Asst. Supt. for Business & Finance

OTHERS: Maureen Bellino, District Clerk
Dana Tatnell, Student Rep. to the Board
Dan Mahoney, Videographer
Reporter from: PCNR
Approximately 3 members of staff/public

The meeting was opened by Ms. Fitzgerald at 7:00pm with the pledge.

CONVENE MEETING

Ms. Fitzgerald asked for a motion to approve minutes.

On motion by Mr. Ferraro, seconded by Mr. Cohen, the minutes of the Reorganizational and Business Meetings of July 7, 2011 were approved.
Motion carried 3-0.

APPROVE MINUTES

Ms. Fitzgerald noted that the Treasurer's Report for June 2011 was available in the Business Office.

ANNOUNCEMENTS OF GENERAL INTEREST

Ms. Barbara O'Hare, Business Office Administrative Assistant, reported on the District's paperless initiative. Ms. O'Hare described what was entailed in this 2010-11 BOE/District goal initiative. She noted that each of the District's buildings would have a list for families that will still receive paper due to their lack of ability to connect to the internet from their homes. PowerSchool will be utilized by families to obtain their child's bus information and has the ability to update or revise their demographic information for addresses and phone numbers through the use of a log-in name and password. District parents have been provided with this information. The ConnectEd message system, email and press releases will be utilized to inform parents when their child's information for the 2011-12 school year will be available. Ms. O'Hare demonstrated on the website where parents can obtain information and any necessary forms for their child. She noted to the Board that, when appropriate, paper documents will still be used and that the initiative is to reduce paper and not to become 100% paperless. Dr. Fuchs recognized the members of the committee: Maureen Bellino, Michael Lee (Network Administrator), Dana Lopez (District Office Assistant & parent). Ms. O'Hare noted that at the summer planning meeting Tricia Murray, Assistant to the Elementary School Principal, and Bruce Ludovicy, High School science teacher, joined the group and noted they would like to continue to meet with the committee.

Michael Lee, District Network Administrator, discussed teachers' web pages versus the use of StudyWiz and/or PowerSchool. Mr. Lee's presentation is attached to the official minutes of this meeting on file in the District Office. He noted that the basic difference between the StudyWiz and PowerSchool programs is that StudyWiz supports the education of students while PowerSchool is the reporting tool for student results and is also the holder of information (i.e. demographics, schedules, grades, etc.) It was noted that demonstrations/training for parents on these systems at the "back to school nights" in the fall as well as at PTA or PTSA meetings.

SUPERINTENDENT'S UPDATE

In her Superintendent's Report, Dr. Fuchs recognized the dedicated work of the custodial and office staffs in getting the schools ready for the return of students on September 6. She noted that it was anticipated that the bus facility would be ready by September 1; however, she reported that in the event that the facility was not ready there would be adverse impact on parking at the Elementary School. Dr. Fuchs noted that on July 14 the District administrators, members of the BOE, teachers, staff members and parents met to review the 2010-11 BOE/District goals and begin to formulate the 2011-12 goals. Dr. Fuchs reported that she would be presenting the resulting goals and action plans to the BOE at the meetings in September.

There were no reports from the Student Representatives, the PTA or the PTSA.

Ms. Fitzgerald welcomed the new student representative, Dana Tatnell, and noted that the other student representative, Ryan O'Connor, was at a college visit.

Ms. Fitzgerald asked for comments from the community on the agenda. Mrs. Jerri Cohen asked about the families who either have no email, do not have printers or may have printer issues from time to time. Mrs. O'Hare noted that each building has created a list for families who must receive paper due not having internet access. Ms. O'Hare noted that if a parent/guardian called regarding receiving paper notices due to their own choice, the family would be asked the reason for receiving paper and the District would try to work with them to resolve any issues. In response to questions regarding forms that need signatures, Ms. O'Hare reported that since there is no standardized legal electronic signature at this time, any form that requires a signature would be sent home via paper. Mr. Ferraro asked if a "no printer" box could be added to the data form; Mr. Michael Lee noted that it could be done.

There were no further comments and the Board moved into the New Business.

On motion by Mr. Ferraro, seconded by Mr. Cohen, it was resolved, on recommendation of the Superintendent of Schools, to make CSE/CPSE placements, as per Doc. #15/12, attached to the agenda and official minutes of this meeting on file in the District Office. Motion carried 3-0.

APPROVE
CSE/CPSE PLACEMENTS
#51/12

On motion by Mr. Cohen, seconded by Mr. Ferraro, it was resolved that the Board of Education approves the terms of the Release and Settlement Agreement involving Student No. 100010078, a copy of which shall be incorporated by reference (Document #16/12) in the minutes of this meeting on file in the District Office; and

RATIFY
RELEASE &
SETTLEMENT
AGREEMENT
#52/12

Be it further resolved that the Superintendent of Schools be and hereby is authorized to execute such release and Settlement Agreement on behalf of the District.

Motion carried 3-0.

On motion by Mr. Ferraro, seconded by Mr. Cohen, it was resolved, on recommendation of the Superintendent of Schools, to appoint Debra Monteferante to a six-month probationary appointment effective August 1, 2011 through January 27, 2012, as an Office Assistant-1 at the Putnam Valley Central School District on step-2 of the CSEA salary schedule. Motion carried 3-0.

APPOINT
D. MONTEFERANTE
PROB. APPT. 8/1/11-
1/27/12
OA-1
#53/12

APPOINT
M. MCDONALD
.4 APPT.-PHYS.EDUC.
TEACHER--HS
#54-12

On motion by Mr. Cohen, seconded by Mr. Ferraro, it was resolved, on recommendation of the Superintendent of Schools, to appoint Martin McDonald to a .4 appointment in the tenure area of physical education at the High School effective September 1, 2011 through June 30, 2012, on step-3MA of the PVFT salary schedule. Mr. McDonald holds physical education certification. Motion carried 3-0.

ADOPT
2011-12 INCOME &
ELIGIB. GUIDELINES
& APPOINT
REVIEWING & VERIF.
OFFICIAL
#55/12

On motion by Mr. Ferraro, seconded by Mr. Cohen, it was resolved, on recommendation of the Superintendent of Schools, to adopt the 2011-12 Income and Eligibility Guidelines for Free and Reduced Price Meals for the Putnam Valley Elementary School, Middle School and High School, effective July 1, 2011, and appoint Mary Lou Spagna as the Reviewing Official and Verification Official and Dr. Barbara Fuchs, Superintendent of Schools, as the Hearing Official as per Document #17/12 attached to the agenda and official minutes of this meeting on file in the District Office. Motion carried 3-0.

APPROVE
PERSONNEL ACTIONS
#56/12

On motion by Mr. Cohen, seconded by Mr. Ferraro, it was resolved, on recommendation of the Superintendent of Schools, to approve personnel actions as per Doc. #18/12 attached to the agenda and official minutes of this meeting on file in the District Office. Motion carried 3-0.

Mr. Cohen noted that the personnel actions included a childcare leave, faculty and staff in-service and graduate course credit approvals, coaching appointments and approval of the substitute/tutor lists for the 2011-12 school year.

APPROVAL
EXTENSION OF
TRANSPORTATION
CONTRACT W/HUDSON
VALLEY BUS CO.
#57/12

On motion by Mr. Ferraro, seconded by Mr. Cohen, it was resolved, on recommendation of the Superintendent of Schools, to extend the pupil transportation contract with the Hudson Valley Bus Company for the 2011-12 school year with an increase of 2.9% based on the New York-Northern New Jersey 2011 May CPI-U, for a total contract amount of \$1,098,538 as per Document #19/12 attached to the agenda and official minutes of this meeting on file in the District Office. Motion carried 3-0.

On motion by Mr. Cohen, seconded by Mr. Ferraro, it was resolved, on recommendation of the Superintendent of Schools, to extend the food services contract for the 2011-12 school year to Aramark, Inc., Philadelphia, PA, with an increase of 2.9% based on the New York-Northern New Jersey 2011 May CPI-U, as per Document #20/12, attached to the agenda and official minutes of this meeting on file in the District Office. Motion carried 3-0.

APPROVAL
EXTEND FOOD
SERVICES CONTRACT
W/ARAMARK
#58/12

On motion by Mr. Ferraro, seconded by Mr. Cohen, it was resolved, on recommendation of the Superintendent of Schools, to revise the 2010-11 budget appropriation A9901.96 "Transfer to Debt Service Fund" in the plus amount of \$560,000. Motion carried 3-0.

APPROVE REVISION
2010-11 BUDGET
APPROPRIATION-
TRANSFER TO DEBT
SERVICE FUND
#59/12

Mr. Cohen clarified that this was a housekeeping action to ensure that the appropriate amount was in debt service.

On motion by Mr. Cohen, seconded by Mr. Ferraro, it was resolved, on recommendation of the Superintendent of Schools, to adjust the tax certiorari reserve to \$269,166. Motion carried unanimously.

APPROVE
ADJUSTMENT OF TAX
CERTIORARI RESERVE
#60/12

Mr. Cohen clarified that tax certiorari reserve funds are monies that are used when community members are successful in changing their property assessments which result in lower taxes which requires the District to return money to the homeowners.

On motion by Mr. Ferraro, seconded by Mr. Cohen, it was resolved, on recommendation of the Superintendent of Schools, to accept the resignation of Ingrid Polewaski as the Internal Claims Auditor effective the close of business on August 4, 2011, as per Doc. #21/12, attached to the agenda and official minutes of this meeting on file in the District Office. Motion carried 3-0.

ACCEPT
RESIGNATION
INTERNAL CLAIMS
AUDITOR-I. POLEWASKI
EFF. 8/4/11
#61/12

APPOINT
D. MONTEFERANTE
INTERNAL CLAIMS
AUDITOR
#62/12

On motion by Mr. Cohen, seconded by Mr. Ferraro, it was resolved, on recommendation of the Superintendent of Schools, to appoint Debra Monteferante as the Internal Claims Auditor effective August 5, 2011 through June 30, 2012, at no additional compensation. Motion carried 3-0.

AUTHORIZE
DISTRICT MEMBERSHIP
LOWER HUDSON EDUC.
COALITION (LHEC)
#63/12

On motion by Mr. Cohen, seconded by Mr. Ferraro, it was resolved, on recommendation of the Superintendent of Schools, to authorize District membership in the Lower Hudson Education Coalition (LHEC). Motion carried 3-0.

Ms. Fitzgerald noted that this committee is the District's voice is Albany.

ACCEPT
RESIGNATION
N. BELLANTONI
#64/12

On motion by Mr. Ferraro, seconded by Mr. Cohen, it was resolved, on recommendation of the Superintendent of Schools to accept the resignation, for the purpose of retirement, of Nick Bellantoni from the Putnam Valley Central School District effective December 16, 2011 as per Doc. #22/12 attached to the agenda and official minutes of this meeting on file in the District Office. Motion carried 3-0.

Ms. Fitzgerald and Mr. Cohen noted their regrets to Mr. Bellantoni for his resignation.

RATIFY
SMOA--DISTRICT/PVAA
DIR. OF SPECIAL
EDUCATION
#65/12

On motion by Mr. Cohen, seconded by Mr. Ferraro, it was resolved, that the Board of Education, upon recommendation of the Superintendent of Schools, hereby ratifies the provisions of the Supplemental Memorandum of Agreement, dated August 11, 2011, between the District and the Putnam Valley Administrators Association regarding the position of the Director of Special Education and appropriates those funds necessary to pay the costs of such Supplemental Memorandum of Agreement. A copy of such Supplemental Memorandum of Agreement shall be incorporated by reference, as per Doc. #23/12, within the minutes of this meeting. Motion carried 3-0.

Mr. Cohen clarified that the position of the Director of Special Education will be joining the Putnam Valley Administrators Association.

On motion by Mr. Ferraro, seconded by Mr. Cohen, it was resolved, to approve the Superintendent of Schools attending a NYSCOSS conference entitled: Training for Lead Evaluators of Principals, October 3-4 in Albany, New York. Motion carried 3-0.

APPROVE
SUPT. ATTENDING
NYSCOSS CONF.
#66/12

Ms. Fitzgerald called for public contribution on non-agenda item. There were no comments.

On motion by Ms. Fitzgerald, seconded by Mr. Cohen, the Board moved into Executive Session at 8:06pm to discuss the employment history of two persons and collective negotiations pursuant to Article 14 of the Civil Service Law (the Taylor Law). Motion carried 3-0.

CONVENE
EXEC. SESSION
#67/12

Joining the Board in the Executive Session were Dr. Fuchs and the District's legal counsel, David Shaw. Mr. Shaw left the Executive Session at 9:11pm.

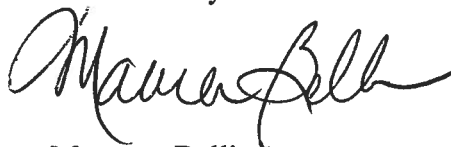
On motion by Mr. Cohen, seconded by Ms. Fitzgerald, the Board moved out of Executive Session at 9:30pm. Motion carried 3-0.

ADJOURN
EXEC. SESSION
#68/12

On motion by Mr. Cohen, seconded by Mr. Ferraro, there being no further business, the meeting was adjourned at 9:31pm. Motion carried 3-0.

ADJOURN
MEETING
#69/12

Submitted by:



Maureen Bellino
District Clerk