

# MINUTES OF OPEN MEETING

## BOARD OF EDUCATION

PUTNAM VALLEY CENTRAL SCHOOL DISTRICT  
146 PEEKSKILL HOLLOW ROAD  
PUTNAM VALLEY, NEW YORK 10579

TIME: 7:00pm  
No. of Pages: 8

Type of Meeting:  
Business Meeting

Date: Feb. 17, 2011

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**BOARD OF EDUCATION:** President Valerie Fitzgerald  
Vice President Guy Cohen  
Trustee Joseph Ferraro  
Trustee Jeanine Rufo  
Trustee David Spittal

**PRESENT**

**ADMINISTRATORS:** Paul Lee, Asst. Supt. for Business & Finance  
Nick Bellantoni, Director of Buildings & Grounds  
Vincent Burruano, High School Principal

**OTHERS:** Maureen Bellino, District Clerk  
Christine Alexander, Student Rep. to the Board  
Johnmichael Chiriyen, Student Rep. to the Board  
Dan Mahoney, Videographer  
Reporter from PCNR  
Approximately 8 members of the public

The meeting was opened by Ms. Fitzgerald at 7pm with the pledge.

**CONVENE MEETING**

Ms. Fitzgerald noted that the Treasurer's report for November 2010 is posted in the Business Office and asked for a motion to approve the minutes of previous meetings.

On motion by Ms. Rufo, seconded by Mr. Ferraro, the minutes of the Work Session/Business Meeting of January 6, 2010, the Business Meeting of January 20, 2011 and the Work Session/Business Meeting of February 3, 2011 were approved. Motion carried unanimously.

**APPROVE MINUTES**

#213/11

### **ANNOUNCEMENTS OF GENERAL INTEREST**

The Board of Education recognized a High School senior, Tess Torregrosa, with Pride In Putnam Valley for her leadership in establishing the High School's chapter of the National Science Honor Society which resulted in 46 students being inducted.

Ms. Barbara O'Hare, Administrative Assistant in the Business Office, presented the 2011-12 Building and Field Use Schedule. She noted that it was a rollover from the 2010-11 school year due to the CPI being flat and the CSEA salaries are at a 0% increase. The Board agreed with the rollover of fees.

Mr. Bellantoni presented the mandated five-year capital improvement plan which ensures that the District is maintaining the buildings and campuses in a safe and healthy environment. Mr. Bellantoni explained that a plan is developed in conjunction with an architect. Items are prioritized from 1 to 4. A No.1 item designates a life/safety issue, No. 2 items designate a health and property related item, No. 3 designates age-related improvements or preventative items and a No. 4 would designate a desirable upgrade that is not necessary at the present time. The District has no No. 1 priority items and only two No. 2 items. (Presentation attached to the official minutes of this meeting.) Mr. Spittal noted that the replacement of the heating units at the Elementary School may result in savings from efficiency. He also noted that members of the public have told him that the the turf field is in an unsafe condition. It was noted that the turf field has been professionally inspected and has been declared a No. 4 priority item.

Mr. Bellantoni also reported on the investigation of the District using snow bus routes in the event of inclement weather. He noted that Somers and Haldane use this system. Currently, the District uses mini-buses or suburbans (in place of the large buses) on roads that are deemed not safe on days when there are weather issues. Mr. Bellantoni reported that further investigation into the snow bus route strategy is warranted, and he will report back to the Board at a future date.

Ms. Barbara Parmly reported on the work of the Health Advisory Committee. She noted that the committee has been in existence for 20 years and summarized the activities of the committee this school year in all three buildings. She noted that the federal government no longer funds the drug safety programs and that the High School's Students Against Destructive Decisions club has become a very active group. Ms. Parmly also reported that the Prevention Needs Survey is given every 3 years and was last given in 2010. She noted that the survey is now called the Community Cares Survey and that there will be a community committee created to address smoking, underage drinking and drug use.

Ms. Fitzgerald noted that the NYS School Boards' Association has put forth some changes in policies which include social networking. The Board will review the suggestions at a future Board meeting.

### **STUDENT BOE REPRESENTATIVES' REPORT**

Mr. Chiriyam and Ms. Alexander reported on the upcoming Math Night at the Elementary School on February 18, the Tri-M Music Honor Society induction on March 2 and that the High School basketball teams were both participating in sectional play beginning on February 18.

### **PTA/PTSA REPORT**

There was no report from the PTA or PTSA.

Ms. Fitzgerald asked for questions or comments on agenda items.

### **PUBLIC COMMENT**

Ms. Parnly asked if the website could be updated to include a Table of Contents for the policies. Ms. Fitzgerald and Ms. Bellino noted that this will be done.

There were no further comments and the Board moved into new business.

### **NEW BUSINESS**

On motion by Ms. Rufo, seconded by Mr. Ferraro, it was resolved, on recommendation of the Superintendent of Schools, to appoint Jean Sherman as a 5-month leave replacement as a grade 5 teacher at the Putnam Valley Middle School effective February 9, 2011 through June 30, 2011 (or sooner at the discretion of the Board of Education, on Step 3-MA of the PVFT salary schedule. Ms. Sherman holds Pre-K, K and Grades 1-6 certifications. Motion carried unanimously.

**APPOINT**  
**J. SHERMAN**  
**5-MO. LV REPL.-**  
**5TH GR.**  
**MS TEACHER**  
**EFF. 2/9/11-6/30/11**  
#214/11

**ACCEPT**  
**DONATION-**  
**HP SCANNER**  
#215/11

On motion by Mr. Ferraro, seconded by Mr. Spittal, it was resolved, on recommendation of the Superintendent of Schools, to accept a donation of a HP Scanjet 7650 Document Flatbed Scanner, with a value of approximately \$125, from Mr. Ira Levine, to be used in the School District. Motion carried unanimously.

**APPOINT**  
**N. DOHERTY AS**  
**TITLE IX COMPLIANCE**  
**OFFICER**  
**EFF. 2/17/11-6/30/11**  
#216/11

On motion by Mr. Spittal, seconded by Mr. Cohen, it was resolved, to replace Dr. Barbara Fuchs and appoint Natalie Doherty as the Title IX Compliance Officer, effective February 17, 2011 through June 30, 2011, at no additional compensation. Motion carried unanimously.

**ENTER INTO**  
**EDUCATIONAL**  
**CONTRACT W/**  
**GARRISON UNION FREE**  
**SCHOOL DISTRICT**  
#217/11

On motion by Mr. Cohen, seconded by Ms. Rufo, it was resolved, on recommendation of the Superintendent of Schools, to enter into a contract for educational services by and between the Garrison Union Free School District and the Putnam Valley Central School District, effective September 1, 2010 through June 30, 2011, and to provide special education services or programs for a Garrison student as per Document #55/11 attached to the agenda and official minutes of this meeting. Motion carried unanimously.

**MAKE**  
**CSE/CPSE PLACEMENTS**  
#218/11

On motion by Ms. Rufo, seconded by Mr. Ferraro, it was resolved, on recommendation of the Superintendent of Schools, to make CSE/CPSE placements as per Document #56/11 attached to the agenda and official minutes of this meeting. Motion carried unanimously.

**APPROVE**  
**PERSONNEL ACTIONS**  
#219/11

On motion by Mr. Ferraro, seconded by Mr. Spittal, it was resolved, on recommendation of the Superintendent of Schools to approve personnel actions as per Document #57/11 attached to the agenda and official minutes of this meeting. Motion carried unanimously.

It was noted that the personnel actions were for leaves of absence.

On motion by Mr. Spittal, seconded by Mr. Cohen, it was resolved, on recommendation of the Superintendent of Schools, to adopt the Building & Field Use Schedule for the 2011-12 school year as per Document #58/11 attached to the agenda and official minutes of this meeting. Motion carried unanimously.

**ADOPT**  
**BUILDING & FIELD USE**  
**SCHEDULE 2011-12**  
**SCHOOL YEAR**  
#220/11

On motion by Mr. Cohen, seconded by Ms. Rufo, it was resolved, on recommendation of the Superintendent of Schools, to accept the resignation of Jody Folster from the Putnam Valley Central School District effective March 14, 2011 as per Document #59/11. Motion carried unanimously.

**ACCEPT**  
**RESIGNATION**  
**J. FOLSTER**  
#221/11

On motion by Ms. Rufo, seconded by Mr. Ferraro, it was resolved, that whereas, it is the desire of the participating school districts of the Southern Westchester Board of Cooperative Educational Services, adopting this resolution to bid jointly in those supplies, commodities, materials and equipment set forth below.

**ADOPT**  
**SWBOCES**  
**JOINT BIDDING**  
**RESOLUTION**  
#222/11

Now, therefore, be it

Resolved that the Putnam Valley Central School District agrees to participate with other school districts of the Southern Westchester Board of Cooperative Educational Services, Westchester County, New York, adopting this in the joint bidding of:

Art Supplies  
General School Supplies  
Office Supplies  
Fine Paper Supplies  
Audio Visual Supplies & Equipment  
Custodial Supplies  
Custodial Paper Supplies  
Trash Liners  
Flooring  
Lumber Supplies  
Laser & Ink Jet Toners  
Microcomputer Hardware  
Office and Classroom Furniture  
Graphing Calculators

Be it further resolved that this Resolution shall remain in effect until:  
June 30, 2012, and

Be it further resolved that it is agreed that the specifications as presented will be used, and that this Board agrees to bid its required amount of said commodities jointly with other participating school districts in Southern Westchester and the Southern Westchester Board of Cooperative Educational Services. The recommendation of the Purchasing Steering Committee will be considered when this Board acts on the purchase of said Commodities.

Be it further resolved that the invitation to bid will be advertised by BOCES in the Journal News in accordance with the provisions of Section 103 to the General Municipal Law.

Motion carried unanimously.

Mr. Lee clarified that the District uses SWBOCES for this purpose because they do not charge for this service.

**APPROVE**  
**2010-11 CONTRACT FOR**  
**HEALTH & WELFARE**  
**SERVICES WITH**  
**EASTCHESTER UNION**  
**FREE SCHOOL**  
**DISTRICT**  
#223/11

On motion by Mr. Ferraro, seconded by Mr. Spittal, it was resolved, on recommendation of the Superintendent of Schools, to approve and authorize the President of the Board of Education to sign a 2010-11 contract for Health and Welfare Services provided to one resident student of Putnam Valley attending a non-public school within the Eastchester Union Free School District at a cost of \$922.75 as per Doc. #60/11 attached to the agenda and official minutes of this meeting. Motion carried unanimously.

Ms. Fitzgerald asked for comments from the Board or the community.

**PUBLIC COMMENT**

Mrs. O'Hare noted that there would be a free classical music concert held at the PAC on February 27 at 2pm.

Mr. Spittal thanked the District for the use of the laptops to enable the Board of Education to receive Board information in an electronic format.

A community member, Mr. Frank Zamberlin, asked about the status of full-day kindergarten for the upcoming school year. Ms. Fitzgerald noted that the Board was still discussing the possibility of instituting full-day kindergarten and would continue to look into this during the budget process. She also noted that the Budget Advisory Committee had established a sub-committee studying the educational and fiscal ramifications of full-day kindergarten. It is anticipated that they will make a presentation to the Board in March regarding their findings. Ms. Rufo noted that the fiscal as well as educational effects must be taken into consideration.

The Board discussed adding an additional meeting to their Board meeting schedule to discuss the budget. It was decided to schedule a Special Business Meeting on March 9 at 7pm in the High School cafeteria. It was noted that the updated budget timeline was posted on the website. It is anticipated that the Board will adopt the proposed 2011-12 budget at the Business Meeting of April 14.

Ms. Fitzgerald noted that Dr. Fuchs and Mr. Ferraro attended Assemblywoman Galef's forum on funding education through income tax.

On motion by Mr. Cohen, seconded by Mr. Ferraro, the Board moved into Executive Session at 8:10pm to discuss the employment history of five persons. Motion carried unanimously.

**CONVENE**  
**EXECUTIVE SESSION**  
#224/11

It was noted that there would be no business conducted after the Executive Session.

On motion by Mr. Cohen, seconded by Mr. Spittal, the Board moved out of Executive Session at 9:02pm. Motion carried unanimously.

**ADJOURN**  
**EXECUTIVE SESSION**  
#225/11

**ADJOURN**  
**MEETING**  
#226/11

On motion by Mr. Cohen, seconded by Ms. Rufo, there being no further business, the meeting was adjourned. Motion carried unanimously.

Submitted by:

A handwritten signature in cursive script, appearing to read "Maureen Bellino".

Maureen Bellino  
District Clerk