

MINUTES OF OPEN MEETING

BOARD OF EDUCATION

PUTNAM VALLEY CENTRAL SCHOOL DISTRICT
146 PEEKSKILL HOLLOW ROAD
PUTNAM VALLEY, NEW YORK 10579

TIME:7:00pm Type of Meeting:Work Session/Business
No. of Pages: 10 Meeting

Date:03/04/10

BOARD OF EDUCATION: Tina Mackay, President **PRESENT**
Guy Cohen, Vice President
Frank Reale, Trustee
Mary Maus, Trustee (Arrived 7:35pm)
Valerie Fitzgerald, Trustee
(Participated beginning at 9:27pm via
telephone)

ADMINISTRATORS: Marc Space, Superintendent
Barbara Fuchs, Assistant Superintendent
Paul Lee, Assistant Superintendent

OTHERS: Daniel Cray, Student Representative
Christopher Nelson, Student Representative
Maureen Bellino, District Clerk
Dan Mahoney, Meeting Videographer
Reporter, PCNR
Approximately 5 members of the community and school district.

Ms. Mackay convened the meeting at 7:03pm with the Pledge of
Allegiance.

CONVENE MEETING

On motion by Mr. Reale, seconded by Mr. Cohen, the minutes of the
Business Meeting of January 21, the Special Business Meeting of
January 28 and the Work Session/Business Meeting of February 4,
2010 were approved. Motion carried unanimously.

APPROVE
MINUTES
10/205

It was noted that the Treasurer Reports for July 2009 through November 2009 were posted in the
Business Office.

ANNOUNCEMENTS OF GENERAL INTEREST

Dr. Rosa Estevez presented the results of her Doctorate in education research on peer tutoring in English as a second language classes.

Dr. Marc Space recognized Rosa Estevez with Pride In Putnam Valley for the completion of her Doctorate in education and her research which showed positive student improvement. Dr. Estevez' research will continue to be used in the District's ESL programs.

Dr. Space presented the proposed District calendar for the 2010-11 school year. The winter recess during the February President's holiday break will be shortened to only Monday and Tuesday. The Friday before the Memorial Day weekend will be a holiday. Thus, there will be 184 student days and 4 Superintendent Conference Days in the calendar. Other local districts have adopted a similar calendar. PNW BOCES will be closed the entire week in February.

The budget timeline was discussed. An extra meeting, March 11, has been added to the calendar with other meetings possibly to be added as well. It was noted that there are two Board of Education trustee seats up this year.

The charges for field use were reviewed. Charges will be based on the percent of Putnam Valley participants: 95-100% Putnam Valley residents will be charged the minimal rate; 60-94% will be charged the minimum rate/the percent of Putnam Valley students; and less than 60% will be charged the full rate.

Policy 4750 was reviewed with the recommendations of Mr. Edward Hallisey, Middle School Principal, and Policy Series 5000 was reviewed and updated.

The student representatives arrived from their mock trial team competition and a five minute recess was declared at 8:10pm.

The meeting reconvened at 8:14pm.

The student representatives, with the assistance of High School teacher Bruce Ludovicy, presented a proposal for the establishment of a Putnam Valley High School Alumni Association. Dan Cray and Chris Nelson demonstrated the proposed web pages for each graduating class which will be linked with the PVCSD web page. It was noted that Facebook will also be used in conjunction with the alumni web page. Dr. Space noted that the alumni association team is looking at four possibilities for establishment: a High School club, PTA/PTSA sponsorship, PV Education Foundation sponsorship, or possibly an independent foundation.

In his Superintendent's update, Dr. Space noted that for the 2009-10 school year, the Middle School and the High School had used five snow days and the Elementary School had used six snow days. Dr. Space recommended that the District use the teacher conference days, as permitted by law, as part of the mandated 180 days; in doing so, no days would need to be added to the 2009-10 calendar. This would, however, be contingent on no additional school closings. Dr. Space thanked Mrs. Barbara O'Hare, Mr. Michael Koenig and Mr. Sam Oliverio for their assistance in notifying the public during the recent storm/power outages. He also recommended that families supply the schools with cell phone numbers for the ConnectEd (automated telephone calling system) which would permit communication between the District and families during a power outage. Dr. Space also noted the work of the town and country road crews and the Putnam Valley Volunteer Fire Department. He also noted that the District facilities had no damage other than a small leak at the High School. Mr. Reale thanked the custodians for their diligence and hard work during the storm.

There was no report from the PTA or PTSA representatives.

The student representatives noted that the High School Mock Trial team won their case in the competition held this evening and tied for first place. The judge made the tiebreaker decision and awarded them 2nd place overall.

Ms. Mackay asked for public contribution on the agenda. There were no public comments and the Board entered new business.

On motion by Mr. Reale, seconded by Ms. Maus, it was resolved, on recommendation of the Superintendent of Schools, to approve the first reading of Policy #4750 as per Document #72/10 attached to the agenda and official minutes of this meeting. Motion carried unanimously.

APPROVE
FIRST READING
POLICY #4750
#10/206

On motion by Ms. Maus, seconded by Mr. Cohen, it was resolved, on recommendation of the Superintendent of Schools, to approve the first reading of Policy Series 5000 as per Document #73/10 attached to the agenda and official minutes of this meeting. Motion carried unanimously.

APPROVE
FIRST READING
POLICY SERIES 5000
#10/207

On motion by Mr. Cohen, seconded by Mr. Reale, it was resolved, on recommendation of the Superintendent of Schools, to approve the 2010-11 Putnam Valley Central School District calendar as per Document #74/10 attached to the agenda and official minutes of this meeting. Motion carried unanimously.

APPROVE
2010-11 SCHOOL YR.
CALENDAR
#10/208

**ACCEPT
DONATION**
#10/209

On motion by Mr. Reale, seconded by Ms. Maus, it was resolved, on recommendation of the Superintendent of Schools, to accept an anonymous donation in the amount of \$398 to be used in the area of technology. Motion carried unanimously.

**ACCEPT
DONATION**
#10/210

On motion by Ms. Maus, seconded by Mr. Cohen, it was resolved, on recommendation of the Superintendent of Schools, to accept a donation of labor, which has a monetary value of \$765, from Mr. Todd Armbruster of North Salem Electric for his work with the installation of an art gallery at the High School. Motion carried unanimously.

Ms. Mackay thanked the Putnam Valley Education Foundation for funding the art gallery project which was led by the High School art teachers, Ms. Jen Armbruster and Ms. Lisa Furlong.

**APPROVE
09-10 HEALTH &
WELFARE
CONTRACTS
SOMERS, WHITE PLAINS
& OSSINING**
#10/211

On motion by Mr. Cohen, seconded by Mr. Reale, it was resolved, on recommendation of the Superintendent of Schools, to approve the following 2009-10 contracts for Health and Welfare Services provided to resident students of Putnam Valley attending non-public schools within the following school districts, and authorize the President of the Board of Education to sign the contracts, as per the documents attached to the official minutes of this meeting:

<u>DOC. #</u>	<u>SCHOOL DISTRICT</u>	<u># OF STUDENTS</u>	<u>COST PER STUDENT</u>	<u>TOTAL COST</u>
#75/10	Somers	19	\$775.14	\$14,727.66
#76/10	White Plains	3	\$773.21	\$ 2,319.63
#79/10	Ossining	6	\$857.85	\$ 5,147.10

Motion carried unanimously.

On motion of Mr. Reale, seconded by Ms. Maus, whereas it is the desire of the participating school districts of the Southern Westchester Board of Cooperative Educational Services, adopting this Resolution to bid jointly in those supplies, commodities, materials and equipment set forth below.

AGREEMENT TO
PARTICIPATE
WITH OTHER
SW BOCES SCHOOL
DISTRICTS IN JOINT
BIDDING
#10/212

Now, therefore, be it

RESOLVED that the Putnam Valley Central School District agrees to participate with other school districts of the Southern Westchester Board of Educational Services, Westchester County, New York adopting this in the joint bidding of:

Art Supplies
General School Supplies
Office Supplies
Fine Paper Supplies
Audio Visual Supplies & Equipment
Cafeteria Food Supplies
Custodial Supplies
Custodial Paper Supplies
Lumber Supplies
Microcomputer Software
Microcomputer Hardware
Office & Classroom Furniture
Graphing Calculators

BE IT FURTHER RESOLVED that this Resolution shall remain in effect until:

June 30, 2011 and

BE IT FURTHER RESOLVED that it is agreed that the specifications as presented will be used, and that this Board agrees to bid its required amount of said commodities jointly with other participating school districts in Southern Westchester and the Southern Westchester Board of Cooperative Educational Services. The recommendation of the Purchasing Steering Committee will be considered when this Board acts on the purchase of said Commodities.

BE IT FURTHER RESOLVED that the invitation to bid will be advertised by BOCES in the Journal News in accordance with the provisions of Section 103 to the General Municipal Law.

Motion carried unanimously.

It was noted that the District was not committing funds with this resolution but are agreeing to use BOCES first for bidding.

APPROVE
PERSONNEL
ACTIONS

#10/213

On motion of Ms. Maus, seconded by Mr. Cohen, it was resolved, on recommendation of the Superintendent of Schools, to approve personnel actions as per Document #77/10 attached to the agenda and official minutes of this meeting. Motion carried unanimously.

Mr. Cohen noted that the personnel actions included the hiring of leave replacements, spring coaches, adjusting coaches' stipends and an updated substitute/tutor listing. Ms. Mackay questioned the reason for a leave replacement at Step 5-MA. Dr. Fuchs explained that the leave replacement was an extremely experienced teacher and was working in a challenging classroom.

CSE/CPSE
PLACEMENTS

#10/214

On motion of Mr. Cohen, seconded by Mr. Reale, it was resolved, on recommendation of the Superintendent of Schools, to make CSE/CPSE placements as per Document #78/10 attached to the agenda and official minutes of this meeting. Motion carried unanimously.

APPROVE
ADDITIONAL
CATEGORY
OF FIELD USE CHARGES

#10/215

On motion of Mr. Reale, seconded by Ms. Maus, on recommendation of the Superintendent of Schools, it was resolved to add a category to the current pricing schedule for facility use for community based organizations certified by the Athletic Director to have a high percentage of Putnam Valley students and providing services deemed to be in the best interest of Putnam Valley Schools' athletic teams, and to set the rates for the 2010-2011 school year as per the following chart:

	Turf Field	Other Fields
95-100% Putnam Valley Student Participation	\$1.00/hr	.75/hr
60-94% Putnam Valley student participation	\$1/hr divided by the % of PV students in group	.75/hr divided by the % of PV students in group
Less than 60% Putnam Valley	Full Rate Schedule	Full Rate Schedule

Motion carried unanimously.

On motion of Ms. Maus, seconded by Mr. Cohen, on recommendation of the Superintendent of Schools, it was resolved, for our technology protection measure (Internet filtering software), we are using SquidGuard. This software protects against access by adults and minors to visual depictions that are obscene, child pornography, or with respect to use of computers with Internet access by minors - harmful to minors. The software may be disabled for adults engaged in bona fide research or other lawful purposes. Our district policy includes monitoring the online activities of minors.

APPROVE
TECHNOLOGY
PROTECTION
RESOLUTION

#10/216

Our Internet Safety Policy addresses the following as required by CIPA (Children's Internet Protection Act):

- A. access by minors to inappropriate matter on the Internet and World Wide Web
- B. the safety and security of minors when using electronic mail, chat rooms, and other forms of direct electronic communications
- C. unauthorized access, including so-called 'hacking,' and other unlawful activities by minors online
- D. unauthorized disclosure, use, and dissemination of personal information regarding minors
- E. measures designed to restrict minors' access to materials harmful to minors
- F. educating minors about appropriate online behavior, including interacting with other individuals on social networking websites and in chat rooms, and cyber bullying awareness and response.

Motion carried unanimously.

APPROVE
PROTOCOL FOR
PUBLIC COMMENT

#10/217

On motion of Mr. Reale, seconded by Ms. Maus, it was resolved:

WHEREAS the Board of Education encourages members of the public and the school community to comment on agenda items and other matters concerning our schools, and

WHEREAS the Board of Education is concerned about protecting the privacy rights of its students, as assured by statutes, and its employees as a matter of respecting their rights and interests in their good names and reputations;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education directs the chair of its meetings and its Clerk to inform the public and others in the school community that when addressing the Board during the public speaking segments of its open meetings that individual students and/or individual employees shall not be mentioned by name, either to commend their involvement in our school activities or other activities or to criticize their involvement in our school activities or other activities; and

BE IT FURTHER RESOLVED that any person who violates these rules regarding speaking at Board of Education meetings shall be foreclosed from speaking any further at that meeting.

Motion carried unanimously.

It was noted that the members of the Board of Education are not inhibited by this resolution in congratulating students. It was suggested that an agenda item may be added for Board comments prior to the public contribution period. It was also noted that this resolution needs to be compared to the previously adopted Board protocols.

Ms. Mackay asked for public contribution.

The Putnam Valley Central School District Board of Education master planning calendar was reviewed. The District will continue to work on the policy manual. The initial budget presentations will occur at the March 11th Board meeting, and the Budget Committee will present at the March 18th meeting. The report on technology in the District will be postponed until after the budget vote.

Mr. Cohen noted that the New York State School Boards' Association will hold a special legislative meeting on March 14th and 15th and that the District should be represented (NYSSBA will cover the costs).

Mr. Cohen also noted that the Westchester Putnam School Boards' Association will be publishing district budget updates weekly. Mr. Lee will provide WPSBA with Putnam Valley's information. The Putnam Valley Education Foundation will hold a fund drive this Saturday at Camp Combe. The All County Music Concert will be held at Putnam Valley High School on Saturday at 2pm. This is a free event and all are welcomed to attend. Kris Castro and Dan O'Gormam participated in the NYS Wrestling Tournament. Kris finished in 6th place. Putnam Valley High School students (Tara Bartelini, Vinicio Ginn, Ohnshil Kim, Jess Levinson, Katrina Lulgiurovic, Maria Pagani, Elizabeth Policello, Clarice Proeschel, and Christopher Ungania) participated in the Katonah Art Gallery student exhibit; it was noted that the artwork was excellent.

Ms. Mackay noted that Ms. Tricia Murray, Elementary School Assistant to the Principal, showed her the measures of student performance and how it will be monitored. Ms. Murray also noted that this allows teachers the ability to adjust their curriculum accordingly.

There were no other comments.

On motion by Ms. Mackay, seconded by Mr. Reale, the Board of Education, at 9:16pm, moved into Executive Session to discuss two issues related to the employment history of particular persons. Motion carried unanimously.

EXECUTIVE
SESSION
#10/218

It was noted that no other business would be conducted after the Executive Session. Dr. Space joined the Board in the Executive Session and Ms. Fitzgerald participated via telephone beginning at 9:27pm. The Executive Session was held in the Business Office conference room.

At 10:23pm, Mr. Cohen excused himself from the meeting.

On motion by Mr. Reale, seconded by Ms. Mackay, at 10:30pm, the Executive Session was adjourned. Motion carried unanimously.

ADJOURN
EXECUTIVE
SESSION
#10/219

ADJOURN
MEETING
#10/220

On motion by Mr. Reale, seconded by Ms. Mackay, at 10:31pm, there being no further business, the meeting was adjourned. Motion carried unanimously.

Submitted by:

Maureen Bellino
District Clerk