

Reorganization Meeting Minutes – July 15, 2008

BOARD MEMBERS: Trustee Tina Mackay PRESENT  
Trustee Guy Cohen  
Trustee Mary Maus  
Trustee Frank Reale  
Trustee Valerie Fitzgerald

ADMINISTRATORS: Dr. Marc Space, Superintendent of Schools  
Paul Lee, Assistant Superintendent for Business and  
Finance  
Nick Bellantoni, Director of Operations

OTHERS: Representatives of the PTA and PTSA, Reporters from the  
Putnam County News and Recorder and the North County News,  
staff from the Putnam Valley School District and community  
members

At 7:05 p.m. the District Clerk called the meeting to order, asking all to  
join in the Pledge of Allegiance to the Flag. CONVENE  
MEETING

The District Clerk administered the Oath of Office to Trustee Valerie Fitzgerald.

The Clerk asked for nominations for President of the Board. PRESIDENT  
Ms. Maus nominated Ms. Mackay, seconded by Mr. Cohen. Ms. Mackay  
accepted the nomination. Ms. Mackay was elected by a unanimous vote.

Ms. Mackay took the Oath of Office of President, as administered by the District Clerk.

The meeting was then turned over by the District Clerk to the President, VICE  
Ms. Mackay, who asked for nominations for Vice President of the Board of PRESIDENT  
Education. Mr. Reale nominated Mr. Cohen, seconded by Ms. Maus.  
Mr. Cohen accepted the nomination. Mr. Reale was nominated by Ms. Mackay.  
Mr. Reale declined the nomination. Mr. Cohen was elected by a unanimous vote.

Mr. Cohen took the Oath of Office of Vice President as administered by the District Clerk.

Dr. Marc Space then took the Oath of Office as the Superintendent of Schools.

DISTRICT  
CLERK  
09/1

On motion of Ms. Maus, seconded by Ms. Fitzgerald, it was resolved, on recommendation of the Superintendent of Schools, to appoint Linda Pregiato to the position of District Clerk for the 2008-09 school year at a stipend of \$10,500.00. Motion carried unanimously.

TREASURER AND  
ASST. TREASURER  
09/2

On motion of Ms. Fitzgerald, seconded by Mr. Reale, it was resolved, on recommendation of the Superintendent of Schools, to appoint Paul Lee to the position of District Treasurer and Barbara O'Hare to the position of Assistant Treasurer for the 2008-09 school year with no additional compensation. Motion carried unanimously.

CLAIMS  
AUDITOR  
09/3

On motion of Mr. Reale, seconded by Mr. Cohen, it was resolved, on recommendation of the Superintendent of Schools, to appoint Ingrid Polewaski to the position of Claims Auditor for the 2008-09 school year, at a stipend of \$1,000.00. Motion carried unanimously.

TAX  
COLLECTOR  
09/4

On motion of Mr. Cohen, seconded by Ms. Maus, it was resolved, on recommendation of the Superintendent of Schools, to appoint Jill Figarella to the position of Tax Collector for the 2008-09 school year at a stipend of \$9,917.00; and to appoint Nobila Kruger as Assistant Tax Collector at \$18.20 per hour. Motion carried unanimously.

AUDIT  
COMMITTEE  
09/5

On motion of Ms. Maus, seconded by Ms. Fitzgerald, it was resolved by the Board of Education to appoint the 2008-09 Audit Committee Members as follows:

Tina Mackay  
Mary Maus

Guy Cohen  
Vincent Paolicelli

Motion carried unanimously.

On motion of Ms. Fitzgerald, seconded by Mr. Reale, it was resolved, on recommendation of the Superintendent of Schools, to appoint the following individuals to the positions indicated for the 2008-09 school year with no additional compensation:

ADDITIONAL  
APPOINTMENTS  
09/6

- Marc Space                      Records Access Officer
- Barbara Fuchs                Records Access Officer
- Title IX Compliance Officer
- Paul Lee                         Payroll Certification Officer
- Purchasing Agent

Motion carried unanimously.

Mr. Cohen explained the function of the individuals.

On motion of Mr. Reale, seconded by Mr. Cohen, it was resolved, to authorize the Superintendent, or designee, to make transfers within functional unit. Be it further resolved, to authorize the Superintendent, or designee, to make transfers between functional unit appropriations provided the aggregate amounts of such transfers not exceed \$3,000 per month, and to make final fund transfers necessary to balance all accounts as of June 30 each year. Motion carried unanimously.

AUTHORIZE  
SUPERINTENDENT  
TO MAKE BUDGET  
TRANSFERS TO  
BALANCE ACCOUNTS  
AS OF JUNE 30  
09/7

On motion of Mr. Cohen, seconded by Ms. Maus, it was resolved, on recommendation of the Superintendent of Schools, to appoint Marie Gabari to the position of Student Activities Treasurer, for the 2008-09 school year at a stipend of \$2,329.00 and that she be authorized, along with Edward Hallisey, Principal, to sign Student Activity checks. Motion carried unanimously.

STUDENT  
ACTIVITIES  
TREASURER  
09/8

On motion of Ms. Maus, seconded by Ms. Fitzgerald, it was resolved, on recommendation of the Superintendent of Schools, to appoint Maureen Bellino to the position of Student Activities Treasurer, for the 2008-09 school year at a stipend of \$2,329.00 and that she be authorized, along with Jonathan Bryant, Principal, to sign Student Activity checks. Motion carried unanimously.

STUDENT  
ACTIVITIES  
TREASURER  
09/9

On motion of Ms. Fitzgerald, seconded by Mr. Reale, it was resolved, on recommendation of the Superintendent of Schools, to appoint the firm of Shaw, Perelson, May & Lambert, LLP., legal counsel for the 2008-09 school year at the general counsel fee of \$20,000 per year, all other litigation and labor relations matters to be at the rate of \$190.00 per hour. Motion carried unanimously.

LEGAL  
COUNSEL  
09/10

EXTERNAL  
AUDITORS  
09/11

On motion of Mr. Reale, seconded by Mr. Cohen, it was resolved, on recommendation of the Superintendent of Schools, to appoint Bennett Kielson Storch DeSantis, the Government Services Division of O'Connor Davies Munns & Dobbins, LLPP of White Plains, New York, external auditors for the 2008-09 school year, at a fee of \$29,900.00. Motion carried unanimously.

It was explained that due to the state audit the District had to go out for an RFP.

INTERNAL  
AUDITORS  
09/12

On motion of Mr. Cohen, seconded by Ms. Maus, it was resolved, on recommendation of the Superintendent of Schools, to appoint Accume Partners, internal auditors for the 2008-09 school year at a fee of \$19,800.00. Motion carried unanimously.

It was explained that the state mandated looking at the functioning unit and the payroll audit was done with results expected in the next few weeks.

PARTNERS IN  
SAFETY, INC.  
SCHOOL BUS DRIVER  
PHYSICALS/ DRUG  
TESTING  
09/13

On motion of Ms. Maus, seconded by Ms. Fitzgerald, it was resolved, on recommendation of the Superintendent of Schools, to appoint Partners in Safety, Inc. for school bus driver physicals and drug and alcohol testing for the 2008-09 school year. Motion carried unanimously.

BOARD OF  
REGISTRATION  
09/14

On motion of Ms. Fitzgerald, seconded by Mr. Reale, it was resolved, on recommendation of the Superintendent of Schools, to appoint the following individuals to the Board of Registration for the 2008-09 year as follows:

Caroline Heller	Ingrid Polewaski
Janine Rivera	Nancy Leisengang
Alternate: Rose Johnson	

Motion carried unanimously.

SCHOOL  
PHYSICIAN  
09/15

On motion of Mr. Reale, seconded by Mr. Cohen, it was resolved, on recommendation of the Superintendent of Schools, to appoint Dr. William Zurhellen as a school district doctor for the 2008-09 school year, with health insurance coverage. Motion carried unanimously.

On motion of Mr. Cohen, seconded by Ms. Maus, it was resolved, on recommendation of the Superintendent of Schools, to appoint Dr. Yevgenia Shurp as a school district doctor for the 2008-09 school year, with health insurance coverage. Motion carried unanimously.

SCHOOL  
PHYSICIAN  
09/16

On motion of Ms. Maus, seconded by Ms. Fitzgerald, it was resolved, on recommendation of the Superintendent of Schools, to appoint Dr. Rhonda L. Kaufman, Supervising Dentist, to serve without compensation for the 2008-09 school year. Motion carried unanimously.

SUPERVISING  
DENTIST  
09/17

On motion of Ms. Fitzgerald, seconded by Mr. Reale, it was resolved, on recommendation of the Superintendent of Schools, to designate the following banks for the purpose of soliciting Certificates of Deposits, Money Market Accounts, and depositories for the period of July 1, 2008 to June 30, 2009:

DISTRICT  
DEPOSITORIES  
09/18

- |                   |                       |
|-------------------|-----------------------|
| Commerce Bank     | Mahopac National Bank |
| Citibank          | Wachovia              |
| J.P. Morgan Chase |                       |

Motion carried unanimously.

On motion of Mr. Reale, seconded by Mr. Cohen, it was resolved, on recommendation of the Superintendent of Schools, to establish the following petty cash funds and appoint the following as custodians of the funds:

PETTY CASH  
FUNDS  
ESTABLISHED  
09/19

- |                          |                        |
|--------------------------|------------------------|
| Superintendent's Office  | \$100 Marc Space       |
| Business Office          | \$100 Paul Lee         |
| High School Office       | \$100 Richard Herlihy  |
| Middle School Office     | \$100 Edward Hallisey  |
| Elementary School Office | \$100 Jamie Edelman    |
| Special Education Office | \$100 L. James Stowell |
| Transportation Office    | \$100 Michael Koenig   |
| Operations Office        | \$100 Nick Bellantoni  |
| Athletics Office         | \$100 Brian Hogaboom   |

Motion carried unanimously.

AUTHORIZE  
DISTRICT CLERK  
TO OPEN BIDS  
09/20

On motion of Mr. Cohen, seconded by Ms. Maus, it was resolved, on recommendation of the Superintendent of Schools, to authorize the District Clerk to advertise and open bids. Motion carried unanimously.

OFFICIAL  
NEWSPAPERS  
09/21

On motion of Ms. Maus, seconded by Ms. Fitzgerald, it was resolved, on recommendation of the Superintendent of Schools, to designate the North County News, the Journal News and the Putnam County News and Recorder as the official newspapers for the advertisement of legal notices by the Putnam Valley Central School District for the 2008-09 school year. Motion carried unanimously.

SET  
BD. OF ED.  
MEETING DATES  
09/22

On motion of Ms. Fitzgerald, seconded by Mr. Reale, it was resolved, on recommendation of the Superintendent of Schools, to designate the Board of Education meeting dates as specified in Document #91/08 as official Business and Work Session nights for the 2008-09 school year, document attached to the official minutes of this meeting. Motion carried unanimously.

DISTRICT  
MEMBERSHIPS  
09/23

On motion of Mr. Reale, seconded by Mr. Cohen, it was resolved, on recommendation of the Superintendent of Schools, to authorize district membership in the New York State School Boards Association, Westchester/Putnam School Boards Association, Westchester Putnam County School Boards Legislative Action Committee for the 2008-09 school year. Motion carried unanimously.

SUPERINTENDENT  
2008-09  
ORGANIZATIONS  
09/24

On motion of Mr. Cohen, seconded by Ms. Maus, it was resolved, to grant permission for Dr. Marc Space, Superintendent of Schools to join the following organizations for the 2008-09 school year:

American Association of School Administrators  
Mid-Hudson School Study Council  
New York State Council of School Superintendents  
Phi Delta Kappa International

Motion carried unanimously.

Dr. Space explained he joined Phi Delta Kappa because he was more impressed with the organization and that Dr. Fuchs is presently a member of ASCD also, so they could share information from that organization.

On motion of Ms. Maus, seconded by Ms. Fitzgerald, it was resolved, on recommendation of the Superintendent of Schools, to support the business investment exemption as provided by Real Property Tax Law § 485-b and Local Law #9-1996 for the 2008-09 school year. This resolution endorses the initiative of the Town that encourages businesses to relocate or expand in the community. Motion carried unanimously.

SUPPORT  
BUSINESS  
INVESTMENT  
EXEMPTION FOR  
2008-09  
SCHOOL YEAR  
09/25

Mr. Paul Lee explained what this initiative meant for the community and school district and there were no financial consequences by endorsing this initiative.

At 7:23 p.m., on motion of Ms. Mackay, seconded by Ms. Maus, there being no further business to discuss, the Reorganization Meeting was adjourned. Motion carried unanimously.

ADJOURN  
MEETING  
09/26

Submitted by  
Linda Pregiato  
District Clerk