

2012-13 SCHOOL YEAR

GOAL DESCRIPTION: Continue to develop, clarify, refine and monitor the comprehensive paperless communication plan.

GOAL COMPLETION TARGET DATE:

	IDEA or ACTION	PERSON RESPONSIBLE	DUE DATE	STATUS
1	Website--Keep current, new tabs (i.e. transportation, facilities, hot topics). Add user friendly monthly calendar.	J. Denike will be the conduit of info to A. Gofman/M. Lee oversees	?	User-friendly calendar--completed and on website.
2	Further enhance communication of BOE meeting topics.	TBD by Communications Committee		
3	Monitor expectations for building communications via web and email for consistency in communicating information to parents.	Principals/Supt.	Immediate/ Mid-year	i.e., Report Cards--ES--Mailed, HS/MS--Requested to send notification of posted quarterly grades in a consistent manner.
4	Teacher web presence--create consistent menu tab regarding assignments for all teachers. Continue training of new faculty members for their web presence.	Principals with assistance by Mike Lee/Technology Aides as needed	11/1/12	
5	Communicate to parents/staff the District's expectations as to consistent response/acknowledgment time for inquiries.	Principals	Immediate/ Mid-year	
6	PowerSchool-Continue to work with PowerSchool to ensure PVCSD system represents the most user-friendly options available to use this tool to its fullest extent.	Mike Lee/Principals	On-going	