



## **PUTNAM VALLEY CENTRAL SCHOOLS**

**Business Office**  
(845) 528-8125  
(845) 528-8386 FAX

146 Peekskill Hollow Road  
Putnam Valley, NY 10579

Dear Parents/Guardians:

Putnam Valley has implemented a POS Computer system for cafeteria sales. This is for your child's lunch debit account used to pay for school lunches. ALL incoming students at the Elementary School will be issued Pin numbers. This pin number will remain with your student throughout all of Putnam Valley Schools and will not change from year to year.

The Putnam Valley School District's lunch program works on a declining balance system. Funds of any amount can be placed on your child's account. This can be done through Nutrikids or with a check. If you choose to send a check, please make the check payable to "Putnam Valley School Lunch" and have your son or daughter bring it to the cafeteria. Your child's name and classroom teacher should be noted on the check, and whether you want the funds to be used strictly for lunches (lunch only), or for lunch & snacks. If you have more than one child in school, please send a separate check for each child.

\*\*\*Please note that this is not a credit card. This is a declining balance account. \*\*\*\*

If your child forgets to bring in their lunch, or lunch money, in the Elementary or Middle School, and you have no money on account, a lunch will still be made available for him/her. You will be responsible for all charges they incur in this way.

1. The price of the lunch in your child's school will be noted on a charge sheet for your child's account for lunch. Only lunches can be charged to the account. Snacks are not allowed to be charged in this way. There is no charging allowed in the High School.
2. There is a charge limit of \$10. If your child has over \$5 in charges, he/she will not be able to purchase snacks with cash, until the balance is paid in full.
3. A letter will be sent home when charges incurred by your child reaches \$4.00.
4. If a charge is disputed, an activity report can be requested. All Nutrikids balances can be checked at any time by going online to [MyNutrikids.com](http://MyNutrikids.com)



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### STEPS TO PURCHASING LUNCH:

#### 1. Please choose from each category

- a. Main Entrée - We offer a hot entrée, daily sandwich, and daily salad listed on your menu. We also have available daily the following alternatives, PB & J, Cheese Sandwich, Whole Wheat Bagels, Danimal Lunch (Yogurt & hot soft whole wheat pretzel w/carrot & celery sticks). Seconds are available for an additional \$1.75 Sandwiches will be made on Whole Wheat Bread
- b. Fruit or Juice Fresh fruit, fruit cup, dried fruit, or 100% fruit juice
- c. Hot Vegetable of the day or Raw Vegetable Bar
- d. Milk, milk is anti biotic hormone free Fat Free chocolate,1%, or skim milk.

#### 2. Pay at the register:

- a. Punch in your pin number
- b. If you have cash, please have it ready and don't forget to wait for your change. Exact change is always appreciated.