

**PUTNAM VALLEY CENTRAL SCHOOL DISTRICT**  
**171 Oscawana Lake Road**  
**Putnam Valley, NY 10579**

**Change of Address Procedure**

In order to change your address with the District, you must supply a new, updated Statement of Legal Residency affidavit as well as three (3) proofs of residency reflecting the new address:

**Original deed, property/school tax bill, mortgage statement,  
homeowners insurance policy, lease OR landlord affidavit**

**PLUS**

**Two original recent bills showing the new address  
(such as gas/electric bill, oil bill, telephone bill, cable/satellite bill)**

Please supply this information within two weeks.

If you have any further questions, or comments, please do not hesitate to contact the following offices.

For grades K-12:

Valerie Aleman, District Registrar, located at PV High School  
or 845-528-8130 Ext. 1318

For ages 3-5, Preschool Special Education:

Pupil Personnel Office at 845-528-8130 Ext. 1317