

<p>The following is a listing of the dates, times, topics, deadlines and a actions for the district's budget development. All meetings will be held in the Putnam Valley High School Cafeteria and begin at 7:00pm unless otherwise noted.</p>	
Nov. 2014 – Feb. 2015	Admin and staff help develop the Superintendent’s recommended budget.
January 14, 2015	Citizens' Advisory Committee Meeting
January 22, 2015	BOE Work Session: Preliminary Budget Presentation
February 12, 2015	BOE Work Session: Budget Discussion Presentation of Departmental Budgets by Building Administrators
February 25, 2015	Citizens' Advisory Committee Meeting
March 5, 2015	BOE Business Meeting: Budget Discussion Presentation of Dept. Budgets--Special Education Facilities & Operations and Athletics, and Citizens' Advisory Committee Report
March 19, 2015	BOE Work Session Meeting: Budget Discussion Presentation of 2015-16 K-12 Budget
March 31-April 4, 2015	First legal notice of date, time, and place of School Budget Hearing and Annual Budget Vote. Must advertise 4 times within 7 weeks with the first legal notice publication occurring at least 45 days before the Annual Budget Vote. Notice should appear in 2 general circulation newspapers.
April 9, 2015	BOE Work Session: Possible Budget Adoption
April 21, 2015	BOE Business Meeting (Budget must be adopted by the BOE no later than April 24, 2015)
April 20 - May 12, 2015	Clerk must mail an absentee ballot for every qualified voter who requests one. The ballot cannot be mailed earlier than 30 days or later than 7 days prior to the election day. Absentee ballots can be picked up no later than the day before the election.
April 20, 2015	Submission of petitions for Board of Education candidates and submission of petitions for propositions to be placed on ballot.
April 21, 2015	Drawing for position of candidates on ballot.
April 21, 2015	Special Business Meeting to adopt the Proposed BOCES Budget; Tenure Meeting/Retirement Recognition
No later than April 25, 2015* (*Saturday-Best practice-mail 4/24/15)	Property Tax Report Card submitted to SED by the end of the next business day following the budget adoption but no later than 24 days prior to Budget vote (April 25, 2015). Property Tax Report Card must be submitted to local newspaper of general circulation.
May 5-19, 2015	Copies of the Budget must be available to residents upon request during the 7 days before the Budget Hearing (April 30) and on the day of vote. Copies of the Budget must be available in the school buildings, in free association and public libraries in the District and on the District website during the 14 days before the vote (May 5).
May 7, 2015	BOE Work Session/Public Budget Hearing (Must be held no earlier than 14 days and no later than 7 days before the vote-between May 5-12)
No later than May 13, 2015	Budget Notice mailed to eligible voters the day after the budget hearing (May 8) and at least six days prior to the vote (between May 8-13).
April 20 - May 12, 2015	Clerk must mail an absentee ballot for every qualified voter who requests one. The ballot must be mailed no earlier than 30 days or later than 7 days prior to the election day.
May 14, 2015	Last day for community members to register to vote for the May 2015 election.
May 14-18, 2015	District Clerk must maintain a list of names of those residents who were given absentee ballots and make such list available for public inspection the five days prior to the Budget Vote except Sunday. (Public posting not required.)
May 19, 2015	Budget Vote and Board Election